



## **AGENDA REGULAR BOARD MEETING**

**FAIR OAKS WATER DISTRICT OFFICE  
10326 FAIR OAKS BLVD, FAIR OAKS  
JULY 15, 2024  
6:30 PM**

*The Board of Directors of the Fair Oaks Water District holds its Regular Board Meetings on the third Monday of each month at 6:30 p.m. The meetings are held at the District Offices located at 10326 Fair Oaks Blvd., Fair Oaks, CA 95628. The Board may discuss any item on the agenda and may act on any of those items.*

*The Board of Directors welcomes public participation in its meetings. Public comments relating to matters within jurisdiction of the District, and not included on the posted agenda, may be addressed under "public comment," both at the beginning and at the end of the meeting, subject to reasonable time limitations for each speaker. Please note that State law prevents the Board from discussing or acting on items not listed on the agenda. Public comments relating to matters listed on the agenda may be provided at the time when that agenda item is heard.*

*Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member or any member of the public.*

*In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Human Resource Administrator at (916) 967-5723. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*

### **I. CALL TO ORDER**

### **II. PUBLIC COMMENT**

### **III. CONSENT CALENDAR**

1. Approval of Minutes
  - a. Regular Board Meeting of June 17, 2024
2. Accept and File Treasurer's Report for the month of June 2024
3. File Investment Report for the month of May 2024

4. Accept and File Financial Expense Report for the month of June 2024
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of June 2024
7. Approval of Board Expense Report for the month of June 2024

#### **IV. PRESENTATIONS AND CORRESPONDENCE**

1. FOWD recognized by Federal, State, and Local government officials for over 45 years of distinguished service to the community of Fair Oaks

#### **V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS**

1. Update and discussion on the proposed regulation to make “Conservation a California Way of Life”
2. Update and discussion on the New York Well Project
3. Update and discussion on reconciling the main replacement agreement between the FOWD and FORPD
4. Update and discussion on the proposed merger of the SJWD and SSWD
5. Update and discussion on the proposed SJWD 2024 transfer of Pre-1914 Water Right Water outside of SJWD Wholesale Service Area

#### **VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS**

1. Discussion on FOWD Water Supply for the month of June 2024
2. Discussion and possible action on the required payment of the employer accrued unfunded liability for pension benefits
3. Discussion on Board direction for the development of a 2025 FOWD Annual Budget

#### **VII. UPCOMING EVENTS**

1. July 9, 2024 / SJWD Finance Committee Meeting / SJWD Office
2. July 17, 2024 / SJWD Board Meeting / SJWD Office
3. July 31, 2024 / SJWD & SSWD Joint Board Meeting on Merger / SJWD Office
4. August 3, 2024 / Harvest Day / Fair Oaks Park

#### **VIII. REPRESENTATIVE REPORTS**

1. Sacramento Groundwater Authority (SGA)
2. Regional Water Authority (RWA)
3. Sacramento Water Forum
4. Other

#### **IX. DIRECTORS’ REPORTS & COMMENTS**

1. Budget Committee – (Sarkovich, Dolby)
2. Technical Advisory Committee – (Marx, Petersen)
3. Capital Improvement Committee – (Petersen, Dolby)
4. Personnel Committee – (McRae, Dolby)
5. Public Relations Committee – (McRae, Dolby)

6. FOWD and SJWD 2x2 Ad-Hoc Committee – (McRae, Petersen)
7. FOWD and CWD 2x2 Ad-Hoc Committee – (McRae, Marx)
8. Corporate Yard Ad-Hoc Committee – (Sarkovich, Petersen)

**X. GENERAL MANAGER’S REPORT**

1. Maintenance Work Report
2. Capital Projects Status Report
3. Authorizations of Additional Funding
4. Water Transfer Status Report
5. Claims Against District
6. Employee Update
7. Water Issues – Update on Regional Involvement
8. Other

**XI. PUBLIC COMMENT**

**XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54954 AND 54956**

1. Conference with legal counsel on existing litigation; Government Code Sections 54954.5 and 54956.9; Citrus Heights Water District & Fair Oaks Water District v. San Juan Water District
2. Conference on Anticipated Litigation; Government Code Section 54956.9(d) – two cases

**XIII. REPORT FROM CLOSED SESSION**

**XIV. PUBLIC COMMENT**

*I, Tom R. Gray, Secretary of the Fair Oaks Water District, do hereby certify that this agenda has been posted at 10326 Fair Oaks Blvd., Fair Oaks, California 72 hours prior to the regular meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.*

  
\_\_\_\_\_  
Tom R. Gray / Secretary  
General Manager

7-10-2024  
\_\_\_\_\_  
Date

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.1a**

**Approval of Minutes of the Regular Board Meeting of June 17, 2024**



**District Attendees**

Mark Dolby	Vice President
Randy Marx	Board Member
Michael McRae	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Shawn Huckaby	Operations Manager
Chi Ha-Ly	Finance Manager
Paul Siebensohn	Technical Services Manager

**Other Attendees**

Paul Helliker	SJWD General Manager
Ted Costa	SJWD Board Member
Ali Cooper	Visitor
Leon Corcos	Corcos Property LLC
Joe McCusky	Visitor

**Absent**

Chris Petersen	President
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**AGENDA ITEMS**

**I. CALL TO ORDER**

- Vice President Dolby called the meeting to order at 6:30 p.m.

**II. PUBLIC COMMENT**

- General Manager Gray announced that there is a public comment form on the back of the room for visitors, if needed.
- Visitor Corcos commented there were cones blocking FOWD parking lot over the Memorial Day weekend, despite being told parking lot is available after 5:00 p.m. He requested to have the towing signs removed and an investigation on the cone blocking incident.
- Visitor Corcos commented that a transparency and oversight committee is long overdue. He suggested creating Ad-hoc committees with Board Members to discuss

rate increases, budget, capital improvements and construction before voting takes place. He announced the intent to recall of two Board Members, Director McRae, and President Petersen.

- Visitor Cooper commented on the importance of a citizen oversight committee to allow participatory budget practices. He would like more involvement than a budget workshop. This would allow community participation rather than simply attending a FOWD staff presentation. He would like to request an Ad-hoc committee that works with the Board leadership. He also commented on the recall petitions for Director McRae and President Petersen.
- Director Dolby stated that he and President Petersen thought having more community involvement was a good idea, when this was brought up at the last Board Meeting.
- Visitor McCusky introduced himself and expressed his concern with FOWD driving heavy duty equipment down Main Street.
- General Manager Gray stated he would report back on this item at the next Board Meeting.
- Visitor Corcos inquired when the parking issue will be addressed.
- Director Dolby stated that the Board will discuss this topic.

### **III. CONSENT CALENDAR**

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
  - a. Regular Board Meeting of May 20, 2024
2. Accept and File Treasurer’s Report for the month of May 2024
3. File Investment Report for the month of April 2024
4. Accept and File Financial Expense Report for the month of May 2024
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of May 2024
7. Approval of Board Expense Report for the month of May 2024

Director McRae moved to approve the consent calendar as presented.

Director Sarkovich seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye, McRae – aye, and Sarkovich – aye.

Absent: President Petersen

### **IV. PRESENTATIONS AND CORRESPONDENCE**

1. None

**V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS**

**1. Update and discussion on the Transmission Pipeline Main Break at Pershing Avenue and Chestnut Avenue**

- General Manager Gray and Operations Manager Huckaby provided an update on the T-Main Break.
- Director McRae inquired about exercising the valve before restoring the pipeline to service.
- Operations Manager Huckaby stated that FOWD has protocols in place before putting the pipeline back into service.

**2. Discussion and possible action on the selection of a consultant to provide professional design services for the Northridge Well Project**

- General Manager Gray shared staff's recommendation to execute the agreement for providing professional design services required for this project with KASL Consulting Engineers.
- General Manager Gray addressed questions from the Board.
- Director Sarkovich expressed his concerns that were alleviated after having a discussion with General Manager Gray last month. However, he would like to go on record that he did not like the approach FOWD used to select the consultant based on qualifications. He would like to revisit FOWD's approach once another consultant selection is needed.

Director Marx moved to approve the execution of the agreement for KASL Consulting Engineers to provide professional design services for the Northridge Well Project as stated.

Director Sarkovich seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye, McRae – aye, and Sarkovich – aye.

Absent: President Petersen

**3. Update and discussion on the New York Project**

- General Manager Gray provided an overview and addressed questions from the Board.

**4. Discussion and possible action on the New York Water Main Replacement Project Phase I**

- General Manager Gray provided an overview and addressed questions from the Board.

Director McRae moved to enter into an agreement with Flowline Contractors, Inc. for the construction of the New York Main Replacement Project Phase I at a cost of \$996,056 plus a ten percent contingency of \$99,606 for the project budget.

Director Marx seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye, McRae – aye, and Sarkovich – aye.

Absent: President Petersen

**5. Discussion and possible action on reconciling the main replacement agreement between the FOWD and FORPD**

- General Manager Gray presented staff's recommendation to authorize him to finalize negotiations to split the outstanding project cost balance of \$106,706 equally between FOWD and FORPD or seek to nullify the executed agreement and bill the FORPD for 100% of the project cost.
- Director McRae requested that staff come back to the Board prior to declaring the agreement is cancelled , in the event that is needed.

Director Sarkovich moved to approve General Manager Gray to finalize the agreement and split the cost 50/50 between FOWD and FORPD.

Vice President Dolby seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye, McRae – aye, and Sarkovich – aye.

Absent: President Petersen

**6. Update and discussion on the proposed merger of the SJWD and SSWD**

- General Manager Gray provided an overview of the merger.
- SJWD General Manager Helliker stated they are having a joint meeting at SSWD.
- SJWD General Manager Helliker addressed questions from the Board.
- SJWD Board Director Costa commented that the idea of merging was brought to the table, and it will be discussed.

**VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS**

**1. Discussion on FOWD Water Supply for the month of May 2024**

- Technical Services Manager Siebensohn provided a summary of the water supply report.

**VII. UPCOMING EVENTS**

**1. June 18, 2024 / SJWD Finance Committee Meeting / SJWD Office**

**2. June 24, 2024 / SJWD Engineering Committee Meeting / SJWD Office**

**3. June 25, 2024 / SJWD Joint Board Meeting with SSWD on proposed merger / SJWD Office**

**4. June 26 / SJWD Board Meeting / SJWD Office**



## **VIII. REPRESENTATIVE REPORTS**

- 1. Sacramento Groundwater Authority (SGA)**
  - None.
- 2. Regional Water Authority (RWA)**
  - None.
- 3. Sacramento Water Forum**
  - General Manager Gray provided an overview.
- 4. Other**
  - None.

## **IX. DIRECTORS' REPORTS & COMMENTS**

- 1. Budget Committee – (Sarkovich, Dolby)**
  - None.
- 2. Technical Advisory Committee – (Marx, Petersen)**
  - President Petersen and Director Marx met.
- 3. Capital Improvement Committee – (Petersen, Dolby)**
  - None.
- 4. Personnel Committee – (McRae, Dolby)**
  - None.
- 5. Public Relations Committee – (McRae, Dolby)**
  - None.
- 6. FOWD and SJWD 2x2 Ad-Hoc Committee – (McRae, Petersen)**
  - None.
- 7. FOWD and CWD 2x2 Ad-Hoc Committee – (McRae, Marx)**
  - None.
- 8. Corporate Yard Ad-Hoc Committee – (Sarkovich, Petersen)**
  - None.

## **X. GENERAL MANAGER'S REPORT**

- 1. Maintenance Work Report**
  - Report provided.
- 2. Capital Projects Status Report**
  - Report provided.

**3. Authorizations of Additional Funding**

- Report provided.

**4. Water Transfer Status Report**

- None.

**5. Claims Against District**

- Report provided.

**6. Employee Update**

- General Manager Gray provided employee update regarding the hire of a Grade 1 Operator and a summer student intern.

**7. Water Issues – Update on Regional Involvement**

- None.

**8. Other**

- None.

**XI. PUBLIC COMMENT**

- None.

Vice President Dolby closed the open session meeting at 7:26 p.m.

Vice President Dolby opened the closed session meeting at 7:35 p.m.

**XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54954 AND 54956**

1. Conference with legal counsel on existing litigation; Government Code Sections 54954.5 and 54956.9; Citrus Heights Water District & Fair Oaks Water District v. San Juan Water District

2. Conference on Anticipated Litigation; Government Code Section 54956.9(d) – two cases

Vice President Dolby closed the closed session meeting at 8:43 p.m.

Vice President Dolby reopened the meeting to the public at 8:43 p.m.

**XIII. REPORT FROM CLOSED SESSION**

- None.

**XIV. PUBLIC COMMENT**

- None.

**XV. ADJOURNMENT**

With no further business to come before the Board, Vice President Dolby adjourned the meeting at 8:43 p.m.

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.2**

**Accept and File Treasurer's Report for the month of June 2024**

**AGENDA ITEM III.2**

REGULAR Board Meeting July 15, 2024

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To: Board of Directors  
From: Chi Ha-Ly  
Date: July 9, 2024  
Subject: Accept and File Treasurer's Report for the month of June 2024

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**Recommendation:**

None.

**Discussion:**

Attached you will find the Treasurer's report for the month of June 2024.

**Policy Implications:**

None.

**Fiscal Impact:**

None.



# Fair Oaks Water District

Treasurer's Report - June 30, 2024

Agenda Item III.2

Description	LAIF - remaining	General Fund U.S. Bank	Payroll Fund U.S. Bank (I)	Cash	Balance
<b>Designated and Undesignated Cash, May 31, 2024</b>	<b>\$9,875,829</b>	<b>\$213,176</b>	<b>\$7,935</b>	<b>\$2,450</b>	<b>\$10,099,390</b>
<b>Receipts</b>					
Deposit: Water Service		\$996,440			\$996,440
Deposit: Other		\$199,179			\$199,179
Interest Earnings					\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$1,195,619</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,195,619</b>
<b>Expenses</b>					
General Expenses		(\$295,357)			(\$295,357)
General Warrants		(\$150,178)			(\$150,178)
Payroll			(\$159,792)		(\$159,792)
Service Charges and Fees		(\$4,293)			(\$4,293)
<b>Subtotal</b>	<b>\$0</b>	<b>(\$449,828)</b>	<b>(\$159,792)</b>	<b>\$0</b>	<b>(\$609,620)</b>
<b>Transfers and Allocations</b>					
Net Transfer from or to LAIF	\$700,000	(\$700,000)			\$0
Transfer to Payroll		(\$165,000)	\$165,000		\$0
<b>Subtotal</b>	<b>\$700,000</b>	<b>(\$865,000)</b>	<b>\$165,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Designated and Undesignated Cash, June 30, 2024</b>	<b>\$10,575,829</b>	<b>\$93,967</b>	<b>\$13,143</b>	<b>\$2,450</b>	<b>\$10,685,389</b>

I, Chi Ha-Ly, deposes and says, the foregoing is a true and accurate accounting of the Special Funds in my custody showing the amount of money received by me for said accounts, and the amount and items of expenditure from those accounts during the preceding month, pursuant to Section 24392 of the Water Code.

  
 Chi Ha-Ly, Finance Manager

7/9/24  
 Date

**FAIR OAKS WATER DISTRICT**  
**Check Register**  
**June 2024**

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>
<i>General Expenses</i>				
50748	6/5/2024	A. TEICHERT & SON, INC.	\$ 4,269.19	Sand & Aggregate
50749	6/5/2024	AVALON CUSTODIAL CARE	1,700.00	Janitorial Services
50750	6/5/2024	CANNON WATER TECHNOLOGY, INC.	771.21	Wells Maintenance (Madison and Heather Wells)
50751	6/5/2024	CARLSON'S TREE CARE	2,500.00	Landscaping Maintenance (Skyway Well)
50752	6/5/2024	COUNTY OF SACRAMENTO	113.70	Utilities
50753	6/5/2024	CASTLE & KING ROCK & READY MIX, INC.	1,218.00	Sand & Aggregate
50754	6/5/2024	ELEVATOR TECHNOLOGY, INC.	316.00	Elevator Maintenance
50755	6/5/2024	FRANCHISE TAX BOARD	100.00	Wage Garnishment
50756	6/5/2024	J FRANKO ELECTRIC, INC.	1,008.66	Well Maintenance/Repair (Casa Bella)
50757	6/5/2024	HAASE LANDSCAPES, INC.	655.00	District Site Maintenance
50758	6/5/2024	INLAND BUSINESS SYSTEMS	1,153.09	Printing Costs
50759	6/5/2024	IRON MOUNTAIN RECORDS MANAGEMENT	364.20	Document Storage
50760	6/5/2024	INTEGRITY DATA, INC.	38.20	Dues & Subscription
50761	6/5/2024	MFS 529 SAVING PLAN	175.00	529 Education Fund
50762	6/5/2024	SMUD	2,202.76	Utilities
50763	6/5/2024	SACRAMENTO VALLEY ALARM SECURITY	111.48	Security
50764	6/5/2024	TPX COMMUNICATIONS	7,199.80	Communications
50765	6/5/2024	ULINE	925.78	Safety Gear
50766	6/5/2024	VERIZON WIRELESS	350.78	Communications
50767	6/5/2024	FUSION ELECTRIC, INC.	3,294.00	Electrical Maintenance (Skyway Well)
50768	6/14/2024	SMUD	11,822.08	Utilities
50769	6/14/2024	A. TEICHERT & SON, INC.	124.00	Sand & Aggregate
50770	6/14/2024	DITCH WITCH WEST	34.82	Ditch Witch Equipment Repair
50771	6/14/2024	P G & E	41.54	Utilities
50772	6/14/2024	SMUD	1,482.65	Utilities
50774	6/19/2024	AT&T MOBILITY	1,134.77	Communications
50775	6/19/2024	COUNTY OF SACRAMENTO	115.51	Utilities
50776	6/19/2024	COUNTY OF SACRAMENTO	365.75	Permits
50777	6/19/2024	FUSE 3 COMMUNICATIONS	6,695.00	IT Consulting
50778	6/19/2024	PURCHASE POWER	40.50	Postage Machine
50779	6/19/2024	FRANCHISE TAX BOARD	100.00	Wage Garnishment
50780	6/19/2024	MFS 529 SAVING PLAN	175.00	529 Education Fund
50781	6/19/2024	WASTE MANAGEMENT	611.23	Utilities
50782	6/19/2024	INLAND BUSINESS SYSTEMS	868.08	Printing Costs

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>
50783	6/19/2024	KASL CONSULTING ENGINEERS, INC.	1,862.00	Engineering Services
50784	6/19/2024	PURCHASE POWER	21.88	Postage Machine
50785	6/19/2024	CUSTOMER	175.00	Toilet Rebate
50786	6/19/2024	CUSTOMER	101.07	Customer Refund
50787	6/19/2024	CUSTOMER	52.11	Customer Refund
50788	6/19/2024	CUSTOMER	112.32	Customer Refund
50789	6/19/2024	CUSTOMER	168.04	Customer Refund
50790	6/19/2024	CUSTOMER	104.94	Customer Refund
50791	6/19/2024	CUSTOMER	927.61	Customer Refund
50792	6/19/2024	CUSTOMER	152.79	Customer Refund
50793	6/19/2024	CUSTOMER	57.96	Customer Refund
50794	6/19/2024	CUSTOMER	103.50	Customer Refund
50795	6/19/2024	CUSTOMER	54.34	Customer Refund
50796	6/19/2024	CUSTOMER	168.91	Customer Refund
50797	6/19/2024	CUSTOMER	700.00	Customer Refund
50798	6/24/2024	SAFETY TRAINING PROS	1,920.00	CPR/AED & First Aid Training
50799 (Voided)		VOIDED BLANK CHECK	-	Voided Blank Check
50800	6/26/2024	ORANGEVALE-FAIR OAKS FOOD BANK	1,000.00	From Employee Recognition Fund
50801	6/27/2024	COUNTY OF SACRAMENTO/ENVIRONMENTAL MANAGEMENT DEPT.	2,990.00	Backflow Testing Supplies
50802	6/28/2024	A. TEICHERT & SON, INC.	3,734.34	Sand & Aggregate
50803	6/28/2024	AFLAC	349.79	Aflac Premium
50804	6/28/2024	BARE BONES WORKWEAR	138.68	Uniforms
50805	6/28/2024	BLAIN STUMPF CONSTRUCTION FENCE RENTALS	1,570.00	T-Main Repair
50806	6/28/2024	COUNTY OF SACRAMENTO	3,064.50	Inspections
50807	6/28/2024	CASTLE & KING ROCK & READY MIX, INC.	1,232.00	Sand & Aggregate
50808	6/28/2024	KASL CONSULTING ENGINEERS, INC.	3,164.74	Engineering Services
50809	6/28/2024	LEGION, LLC.	3,658.00	Cathodic Protection
50810	6/28/2024	CUSTOMER	82.58	Customer Refund
50811	6/28/2024	RIVER CITY RENTALS	191.38	Sand & Aggregate
50812	6/28/2024	SMUD	4,060.01	Utilities
50813	6/28/2024	TAURUS WELDING, INC.	4,500.00	T-Main Repair
50814	6/28/2024	FRANCHISE TAX BOARD	100.00	Wage Garnishment
50815	6/28/2024	MFS 529 SAVING PLAN	175.00	529 Education Fund
50816	6/28/2024	CUSTOMER	100.68	Customer Refund
50817	6/28/2024	CUSTOMER	350.00	Toilet Rebate
50818	6/28/2024	CUSTOMER	89.40	Customer Refund
50819	6/28/2024	CUSTOMER	225.00	Toilet Rebate and Clothes Washer Rebate
50820	6/28/2024	STAFF	239.95	Training/Seminars



<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>
50821	6/28/2024	CUSTOMER	85.51	Customer Refund
50822	6/28/2024	CUSTOMER	89.54	Customer Refund
50823	6/28/2024	CUSTOMER	175.00	Toilet Rebate
50824	6/28/2024	CUSTOMER	88.10	Customer Refund
50825	6/28/2024	BSK ASSOCIATES	1,104.00	Water Testing/Sampling
* 50441	12/21/2023	ORANGEVALE-FAIR OAKS FOOD BANK	(1,000.00)	Voided & Reissued with Check #50800
REMIT000000000004243	6/4/2024	BSK ASSOCIATES	2,151.00	Water Testing/Sampling
REMIT000000000004244	6/4/2024	CAPITOL BARRICADE, INC.	2,786.03	Maintenance Supplies
REMIT000000000004245	6/4/2024	CRAYON SOFTWARE EXPERTS, LLC.	2,354.46	Azure Overages
REMIT000000000004246	6/4/2024	STREAMLINE	375.00	Website Maintenance
REMIT000000000004247	6/4/2024	HUNT & SONS, LLC.	1,974.73	Gas & Oil
REMIT000000000004249	6/4/2024	JJACPA, INC.	2,199.08	Audit Fees
REMIT000000000004250	6/4/2024	NEPTUNE TECHNOLOGY GROUP, INC.	23,839.69	Meter Registers
REMIT000000000004251	6/4/2024	PACE SUPPLY CORP.	10,809.67	Inventory & Project Parts
REMIT000000000004252	6/14/2024	SIERRA NATIONAL CONSTRUCTION	4,960.00	Skyway Well Phase II
REMIT000000000004253	6/14/2024	GRAINGER	696.63	Distribution System Maintenance Programs
REMIT000000000004255	6/19/2024	BSK ASSOCIATES	783.00	Water Testing/Sampling
REMIT000000000004256	6/19/2024	HUNT & SONS, LLC.	2,013.17	Gas & Oil
REMIT000000000004257	6/19/2024	PACE SUPPLY CORP.	2,773.49	Distribution System Maint. Prog. & Inventory Parts
REMIT000000000004258	6/19/2024	SIERRA CHEMICAL COMPANY	1,197.38	Chemicals
REMIT000000000004259	6/28/2024	I.M.P.A.C. GOVERNMENT SERVICES	13,575.17	See Cal-Card Statements Summary for Details
REMIT000000000004260	6/28/2024	BURKETT'S OFFICE FURNISHINGS AND SUPPLIES	232.57	Office Supplies
REMIT000000000004261	6/28/2024	CRAYON SOFTWARE EXPERTS, LLC.	2,399.01	Azure Overages
REMIT000000000004262	6/28/2024	HUNT & SONS, LLC.	2,214.65	Gas & Oil
REMIT000000000004263	6/28/2024	PACE SUPPLY CORP.	19,036.18	Hydrant Upgrades, Inventory Parts, Damages
REMIT000000000004264	6/28/2024	PITNEY BOWES BANK INC-RESERVE	5,000.00	Postage
REMIT000000000004265	6/28/2024	SIERRA CHEMICAL COMPANY	814.22	Chemicals
WDL000006546	6/5/2024	IRS EFTPS	27,514.03	Federal Payroll Taxes
WDL000006549	6/5/2024	EDD	5,246.50	State Payroll Taxes
WDL000006558	6/18/2024	IRS EFTPS	26,851.69	Federal Payroll Taxes
WDL000006559	6/18/2024	EDD	5,155.90	State Payroll Taxes
WDL000006560	6/13/2024	PERS - RETIREMENT	18,892.78	Retirement Contributions
WDL000006572	6/28/2024	PERS - RETIREMENT	19,192.98	Retirement Contributions
<b>Total General Expenses</b>			<b>\$ 295,357.46</b>	

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>
<b>General Warrants</b>				
50773	6/17/2024	RAWLES ENGINEERING, INC.	\$ 79,319.42	T-Main Repair
REMIT000000000004254	6/17/2024	ACWA JPIA	70,858.58	Health/Dental/Vision/EAP/Life Insurance
<b>Total General Warrants</b>			<b>\$ 150,178.00</b>	
<b>Service Charges and Fees</b>				
WDL000006563	6/3/2024	US BANK	\$ 95.48	Service Charges
REMIT000000000004248	6/4/2024	INVOICE CLOUD, INC.	2,085.10	Invoice Cloud Fees
WDL000006562	6/14/2024	US BANK	2,047.38	Analysis Fees
WDL	6/30/2024	INVOICE CLOUD, INC.	65.20	Invoice Cloud/Payment Tech (Fees) Settled
<b>Total Service Charges and Fees</b>			<b>\$ 4,293.16</b>	
<b>Total Expenses</b>			<b>\$ 449,828.62</b>	

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.3**

**File Investment Report for the month of May 2024**

**AGENDA ITEM III.3**

REGULAR Board Meeting on July 15, 2024

---

To: Board of Directors  
From: Chi Ha-Ly  
Date: July 8, 2024  
Subject: File Investment Report for the month of May 2024

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**Recommendation:**

None.

**Discussion:**

Attached are the May 2024 LAIF monthly statement and LAIF monthly performance report. The June 2024 LAIF monthly performance report is not available for inclusion this month due to the timing of the Board meeting. The June 2024 LAIF monthly statement and LAIF monthly performance report will be included in the August 2024 Board Consent Calendar.

The District's cash flow is sufficient to meet the next six months of budgeted District expenses (Govt. Code 53646(b)(3)). The District's investment portfolio is in compliance with the investment policy (Govt. Code 53646(b)(2)).

**Policy Implications:**

None.

**Fiscal Impact:**

None.

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

June 10, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

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FAIR OAKS WATER DISTRICT

TOM R. GRAY, GENERAL MANAGER  
10326 FAIR OAKS BLVD  
FAIR OAKS, CA 95628

[Tran Type Definitions](#)

**Account Number:** \_\_\_\_\_

May 2024 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	9,875,829.01
Total Withdrawal:	0.00	Ending Balance:	9,875,829.01



# PMIA/LAIF Performance Report as of 6/19/24



## Quarterly Performance Quarter Ended 03/31/24

LAIF Apportionment Rate <sup>(2)</sup> :	4.30
LAIF Earnings Ratio <sup>(2)</sup> :	0.00011755619077389
LAIF Administrative Cost <sup>(1)*</sup> :	0.27
LAIF Fair Value Factor <sup>(1)</sup> :	0.994191267
PMIA Daily <sup>(1)</sup> :	4.22
PMIA Quarter to Date <sup>(1)</sup> :	4.12
PMIA Average Life <sup>(1)</sup> :	226

## PMIA Average Monthly Effective Yields<sup>(1)</sup>

<b>May</b>	<b>4.332</b>
April	4.272
March	4.232
February	4.122
January	4.012
December	3.929

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 5/31/24 \$162.3 billion

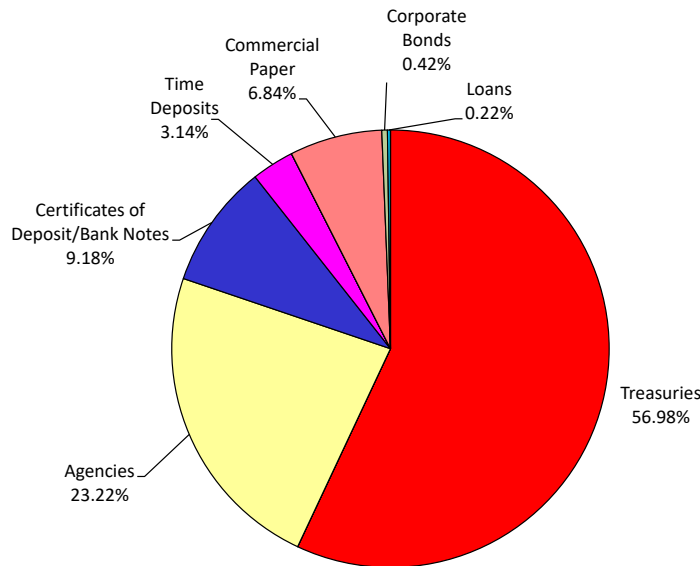


Chart does not include \$1,943,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

\*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.4**

**Accept and File Monthly Financial Expense Report for the month of June 2024**

### **AGENDA ITEM III.4**

REGULAR Board Meeting July 15, 2024

---

To: Board of Directors  
From: Chi Ha-Ly  
Date: July 10, 2024  
Subject: Accept and File Financial Expense Report for the month of June 2024

---

#### **Recommendation:**

None at this time. Monthly financial expenses presented for informational purposes.

#### **Discussion:**

Attached is the financial report for the month of June 2024.

Please note that the monthly financial report is on a cash basis; therefore, a budgeted line item could be 100% expended as of June 2024.

As of June 2024, the District has 58.75% of remaining adjusted budget.

This report provides a quick snapshot of the operating expenses incurred by the District and does not include items that are capitalized (i.e. costs of construction jobs, fixed assets). The capital projects are reported separately under the “Capital Projects Status Report.”

#### **Policy Implications:**

None as a result of recommended action.

#### **Fiscal Impact:**

None as a result of recommended action.



**FAIR OAKS WATER DISTRICT**  
**Company Consolidation**  
For the Six Months Ending Sunday, June 30, 2024

	June Actual	YTD Actual	Original Annual Budget	Adjusted Annual Budget	Remaining Adjusted Budget	% Remaining Adjusted Budget
<b>Labor</b>						
<b>Salaries and Wages</b>						
Salaries	\$224,080	\$1,427,431	\$3,301,100	\$3,301,100	\$1,873,669	56.76%
<b>Salaries and Wages Subtotal</b>	<b>\$224,080</b>	<b>\$1,427,431</b>	<b>\$3,301,100</b>	<b>\$3,301,100</b>	<b>\$1,873,669</b>	<b>56.76%</b>
<b>Benefits and Insurance</b>						
Auto Fringe Benefits	\$300	\$1,800	\$3,600	\$3,600	\$1,800	50.00%
Dental Insurance	3,089	20,097	44,900	44,900	24,803	55.24%
FICA	13,890	91,584	204,700	204,700	113,116	55.26%
Medicare	3,248	21,419	47,900	47,900	26,481	55.28%
Health Insurance	66,023	434,437	829,500	829,500	395,063	47.63%
Disability Insurance		5,262	13,200	13,200	7,938	60.13%
Life Insurance	752	5,037	8,500	8,500	3,463	40.75%
Pension Plan	22,049	139,337	620,900	620,900	481,563	77.56%
Deferred Compensation**		45,650	41,400	45,650		0.00%
Unemployment Insurance		15,000	15,000	15,000	15,000	100.00%
Vision Care	728	4,874	9,400	9,400	4,526	48.15%
Worker's Compensation		28,829	83,000	83,000	54,171	65.27%
<b>Benefits &amp; Insurance Subtotal</b>	<b>\$110,078</b>	<b>\$798,327</b>	<b>\$1,922,000</b>	<b>\$1,926,250</b>	<b>\$1,127,923</b>	<b>58.56%</b>
Salaries & Benefits Capitalized	(\$22,493)	(\$152,348)	(\$803,200)	(\$803,200)	(\$650,852)	81.03%
Salaries & Benefits to Damages	(28,139)	(78,408)	(11,600)	(11,600)	66,808	-575.93%
<b>Labor Total</b>	<b>\$283,526</b>	<b>\$1,995,001</b>	<b>\$4,408,300</b>	<b>\$4,412,550</b>	<b>\$2,417,549</b>	<b>54.79%</b>
<b>Materials and Services</b>						
<b>Water Supply</b>						
Surface Water Supply, SJWD		\$1,024,652	\$2,217,600	\$2,217,600	\$1,192,948	53.79%
Chemicals	2,012	5,036	32,600	32,600	27,564	84.55%
Division of Drinking Water Annual Permit**		64,482	64,000	64,500	18	0.03%
Energy Cost, Wells	15,792	74,383	424,300	424,300	349,917	82.47%
Energy Cost, Other	252	1,456	3,100	3,100	1,644	53.03%
Testing & Sampling	2,326	22,294	31,000	31,000	8,706	28.08%
SCADA Support & Maintenance		1,739	10,000	10,000	8,261	82.61%
Cathodic Protection	3,658	3,658	4,000	4,000	342	8.55%
Hydrant Testing & Flushing			3,000	3,000	3,000	100.00%
<b>Water Supply Subtotal</b>	<b>\$24,040</b>	<b>\$1,197,701</b>	<b>\$2,789,600</b>	<b>\$2,790,100</b>	<b>\$1,592,399</b>	<b>57.07%</b>
<b>District Facilities and Maintenance &amp; Repairs</b>						
Wells Repairs and Upgrades		\$5,973	\$24,000	\$24,000	\$18,027	75.11%
Skyway Tank Inspection			5,000	5,000	5,000	100.00%
Skyway Booster #1 Inspection and Repair			5,000	5,000	5,000	100.00%
Annual Pump Efficiency Testing			5,000	5,000	5,000	100.00%
Tank Repairs and Maintenance	42	2,747	15,000	15,000	12,253	81.69%
District Site Maintenance	129	7,239	20,000	20,000	12,761	63.80%
Janitorial	1,776	10,499	23,000	23,000	12,501	54.35%
Elevator Maintenance*	316	6,141	9,500	10,125	3,984	39.35%
Security Costs	111	2,237	4,200	4,200	1,963	46.74%
<b>District Facilities Maint. Subtotal</b>	<b>\$2,374</b>	<b>\$34,836</b>	<b>\$110,700</b>	<b>\$111,325</b>	<b>\$76,489</b>	<b>68.71%</b>
<b>Vehicle and Equipment Maintenance</b>						
Vehicle Maintenance	\$1,413	\$6,552	\$16,500	\$16,500	\$9,948	60.29%
Vehicle Repairs*	2,272	7,525	15,000	15,000	7,475	49.83%
Other Equipment Maintenance	499	1,331	15,500	16,500	15,169	91.93%
Other Equipment Repair	51	5,095	15,000	15,000	9,905	66.03%
<b>Vehicle &amp; Equip. Maint. Subtotal</b>	<b>\$4,234</b>	<b>\$20,503</b>	<b>\$62,000</b>	<b>\$63,000</b>	<b>\$42,497</b>	<b>67.46%</b>
<b>Insurance</b>						
Auto and General Liability Insurance		\$500	\$115,000	\$115,000	\$114,500	99.57%
Bonding		1,500	1,600	1,600	100	6.25%
Property Insurance			45,000	45,000	45,000	100.00%
<b>Insurance Subtotal</b>		<b>\$2,000</b>	<b>\$161,600</b>	<b>\$161,600</b>	<b>\$159,600</b>	<b>98.76%</b>
<b>Printing and Postage</b>						
Advertisements & Legal Notices		\$180	\$5,000	\$5,000	\$4,820	96.40%
Online Bill Pay/Payment Processing	2,150	14,562	28,000	28,000	13,438	47.99%
Customer Bill Printing		1,784	17,500	17,500	15,716	89.80%
Customer Bill Postage	4,250	25,500	43,000	43,000	17,500	40.70%
Customer Collection Postage	700	4,200	7,000	7,000	2,800	40.00%
General Postage	94	344	1,000	1,000	656	65.57%
General Printing		886	1,800	1,800	914	50.78%
Collection Expense Printing		538	900	900	362	40.26%
<b>Printing and Postage Subtotal</b>	<b>\$7,195</b>	<b>\$47,994</b>	<b>\$104,200</b>	<b>\$104,200</b>	<b>\$56,206</b>	<b>53.94%</b>
<b>Office Expense and Other</b>						
Office Equipment Rental		\$302	\$700	\$700	\$398	56.79%
Office Supplies	916	7,856	17,000	17,000	9,144	53.79%
Office Equipment less than \$500	49	1,255	3,000	3,000	1,745	58.15%
Office Furniture less than \$500		252	2,000	2,000	1,748	87.41%
Office Equipment Maintenance			500	500	500	100.00%
Office Equipment Maintenance Agreements	2,062	8,010	18,100	18,100	10,090	55.75%
<b>Office Expense &amp; Other Subtotal</b>	<b>\$3,027</b>	<b>\$17,675</b>	<b>\$41,300</b>	<b>\$41,300</b>	<b>\$23,625</b>	<b>57.20%</b>
<b>Professional Services</b>						
Annual Audit Fees		\$20,979	\$22,000	\$22,000	\$1,021	4.64%
Actuarial services for pension calculation			800	800	800	100.00%

**FAIR OAKS WATER DISTRICT**  
**Company Consolidation**  
For the Six Months Ending Sunday, June 30, 2024

	June Actual	YTD Actual	Original Annual Budget	Adjusted Annual Budget	Remaining Adjusted Budget	% Remaining Adjusted Budget
Meter Testing Service*		1,767	5,000	6,800	5,033	74.02%
Dues and Subscription	38	19,441	52,000	52,000	32,559	62.61%
Grant Application			5,000	5,000	5,000	100.00%
Hydraulic Model Update			11,000	11,000	11,000	100.00%
Urban Water Management Plan			15,000	15,000	15,000	100.00%
Emergency Response Plan			500	500	500	100.00%
Legal Fees		71,387	150,000	150,000	78,613	52.41%
Coop. Trans. Pipeline O&M			7,000	7,000	7,000	100.00%
Website Design and Public Outreach			5,000	5,000	5,000	100.00%
Regional Support			108,000	108,000	108,000	100.00%
Banking Fees	2,307	14,456	36,000	36,000	21,544	59.85%
IT Consulting Service	6,570	59,082	123,500	123,500	64,418	52.16%
Annual IT Audit			5,600	5,600	5,600	100.00%
Answering Service	171	1,046	2,500	2,500	1,454	58.16%
Other Professional Fees*	463	8,371	150,000	169,589	161,219	95.06%
<b>Professional Fees Subtotal</b>	<b>\$9,550</b>	<b>\$196,528</b>	<b>\$698,900</b>	<b>\$720,289</b>	<b>\$523,761</b>	<b>72.72%</b>
<b>System Maintenance/Repairs</b>						
Aggregate/Sand/Cutback	\$5,282	\$21,968	\$25,000	\$25,000	\$3,032	12.13%
Paving		7,796	75,000	75,000	67,204	89.61%
Equipment and Tool Rental		1,290	1,500	1,500	210	13.99%
General Maint., Supplies & Consumables	1,343	7,191	15,000	15,000	7,809	52.06%
Distribution Repairs	1,433	22,899	25,000	25,000	2,101	8.41%
Distribution System Maintenance Programs	4,767	4,843	7,000	7,000	2,157	30.82%
T-Main Repairs		757	25,000	25,000	24,243	96.97%
Damages***	123,007	194,287	25,000	350,000	155,713	44.49%
Backflow Testing and Supplies	2,990	3,346	4,800	4,800	1,454	30.30%
Meter Downsize Repairs/Upgrades			600	600	600	100.00%
Inventory Replenishment			10,000	10,000	10,000	100.00%
Gas & Oil	4,044	26,440	56,000	56,000	29,560	52.78%
Equipment & Tools less than \$500	1,723	3,245	12,000	12,000	8,755	72.96%
Safety, Signs & Cones	998	5,962	13,000	13,000	7,038	54.14%
<b>System Maint./Repairs Subtotal</b>	<b>\$145,586</b>	<b>\$300,024</b>	<b>\$294,900</b>	<b>\$619,900</b>	<b>\$319,876</b>	<b>51.60%</b>
<b>Fees</b>						
State and County Fees			\$1,300	\$1,300	\$1,300	100.00%
Air Quality			10,900	10,900	10,900	100.00%
NPDES Permit			4,000	4,000	4,000	100.00%
Haz-mat Disposal			2,000	2,000	2,000	100.00%
Haz-mat Permit	271	680	6,900	6,900	6,220	90.14%
<b>Fees Subtotal</b>	<b>\$271</b>	<b>\$680</b>	<b>\$25,100</b>	<b>\$25,100</b>	<b>\$24,420</b>	<b>97.29%</b>
<b>Utilities</b>						
Telephone/Communication	\$7,542	\$48,020	\$101,900	\$101,900	\$53,880	52.87%
District Site Utilities	2,089	13,608	36,500	36,500	22,892	62.72%
<b>Utilities Subtotal</b>	<b>\$9,631</b>	<b>\$61,628</b>	<b>\$138,400</b>	<b>\$138,400</b>	<b>\$76,772</b>	<b>55.47%</b>
<b>Information Technology</b>						
Computer Software Maint. & Agreements	\$3,692	\$23,131	\$140,500	\$140,500	\$117,369	83.54%
Computer Hardware <\$500			5,000	5,000	5,000	100.00%
Computer Software <\$500		125	1,000	1,000	875	87.51%
<b>Information Technology Subtotal</b>	<b>\$3,692</b>	<b>\$23,256</b>	<b>\$146,500</b>	<b>\$146,500</b>	<b>\$123,244</b>	<b>84.13%</b>
<b>Water Efficiency</b>						
Conservation Outreach		\$3,370	\$22,000	\$22,000	\$18,630	84.68%
Cons. Landscape Irrigation Review			2,000	2,000	2,000	100.00%
Conservation Water Waste		39	500	500	461	92.21%
Conservation Large Landscape		322	2,000	2,000	1,678	83.89%
Conservation Toilet Rebate Program	500	1,588	10,000	10,000	8,412	84.12%
Conservation Toilet Rebate Program (Reimb.)	375	1,200	7,500	7,500	6,300	84.00%
Washing Machine Rebate Program	50	100	500	500	400	80.00%
Conservation Internal Review			1,000	1,000	1,000	100.00%
<b>Conservation Subtotal</b>	<b>\$925</b>	<b>\$6,619</b>	<b>\$45,500</b>	<b>\$45,500</b>	<b>\$38,881</b>	<b>85.45%</b>
<b>Training &amp; Uniforms</b>						
DMV/Physicals		\$775	\$8,500	\$8,500	\$7,725	90.89%
Employee Recognition Program	445	1,799	11,000	11,000	9,201	83.65%
Training, Travel and Expenses	2,509	5,593	20,000	20,000	14,407	72.03%
Uniforms	163	1,770	12,800	12,800	11,030	86.17%
<b>Training &amp; Uniforms Subtotal</b>	<b>\$3,117</b>	<b>\$9,937</b>	<b>\$52,300</b>	<b>\$52,300</b>	<b>\$42,363</b>	<b>81.00%</b>
<b>Board</b>						
Election Expense			\$45,400	\$45,400	\$45,400	100.00%
Director's Fees		\$4,500	\$12,500	\$12,500	\$8,000	64.00%
Miscellaneous Board Expenses	141	1,062	2,500	2,500	1,438	57.53%
Travel and Seminars			10,000	10,000	10,000	100.00%
<b>Board Subtotal</b>	<b>\$141</b>	<b>\$5,562</b>	<b>\$70,400</b>	<b>\$70,400</b>	<b>\$64,838</b>	<b>92.10%</b>
<b>Materials &amp; Services Total</b>	<b>\$213,782</b>	<b>\$1,924,944</b>	<b>\$4,741,400</b>	<b>\$5,089,914</b>	<b>\$3,164,970</b>	<b>62.18%</b>
<b>GRAND TOTAL</b>	<b>\$497,308</b>	<b>\$3,919,946</b>	<b>\$9,149,700</b>	<b>\$9,502,464</b>	<b>\$5,582,518</b>	<b>58.75%</b>

**FAIR OAKS WATER DISTRICT**  
**Company Consolidation**  
**For the Six Months Ending Sunday, June 30, 2024**

	June Actual	YTD Actual	Original Annual Budget	Adjusted Annual Budget	Remaining Adjusted Budget	% Remaining Adjusted Budget
<b>CONTINGENCY FUND</b>		<b>\$76,335</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$123,665</b>	<b>61.83%</b>

\*The Board approved the following Project Fund to be carried forward from 2023 to 2024 at the January 16, 2024 Regular Board Meeting.  
 \$19,589.38 from Professional Services.  
 \$1,000 from Vehicle Repairs.  
 \$1,800 from Meter Testing Services.  
 \$625 from Elevator Maintenance.

\*\*Contingency Fund was used as follows:  
 \$500 was transferred to SWRCB-Division of Drinking Water Annual Permit - Board approved on January 16, 2024.  
 \$4,250 was transferred to Deferred Compensation - Board approved on January 16, 2024.  
 \$29,616 was transferred to Hazel Avenue Project #2004 - Board approved on March 18, 2024.  
 \$41,969 was transferred to Gum Ranch Unit 2 Project #1607 - Board approved on March 18, 2024.

\*\*\*Reserve Fund was used as follows:  
 \$325,000 was transferred to Damages for the Transmission Main Break Repair on Pershing Ave. and Chestnut Ave. - Board approved on May 20, 2024.



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**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.5**

**Approval of Warrants**



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**AGENDA ITEM III.5**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 9, 2024  
Subject: Approval of Warrants

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**Recommendations:**

**Warrants**

Board of Directors approve the attached invoices listed below and authorize signing of warrants.

<b>ACWA JPIA</b>	
<i>Benefits - health, dental, vision, life, and Employee Assistance Program</i>	\$ 69,245.43
<b>Sacramento Groundwater Authority</b>	
<i>Sacramento Groundwater Authority 2024-2025 Annual Fees</i>	49,704.00
<b>Regional Water Authority</b>	
<i>RWA 2024-2025 Annual Dues &amp; Water Efficiency Category 1 Program</i>	53,092.00
<b>Central Valley Engineering &amp; Asphalt, Inc.</b>	
<i>Paving for Service Upgrades</i>	35,336.00
<b>Total Warrants</b>	<b>\$ 207,377.43</b>

Board of Directors approve the attached purchase authorization (s) listed below and authorize purchase (s).

<b>Neptune Technology Group</b>	
<i>Meters, Registers, and Automatic Radio Reads (AMRs)</i>	\$ 63,596.21
<b>Total Purchases</b>	<b>\$ 63,596.21</b>

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Tom R. Gray, General Manager



Fair Oaks Water District, 000532  
Coverage Month: August 2024

Invoice Number: 0703287

Invoice Date: 07/01/2024

	Medical	Dental	Vision	Life	EAP	Totals
Insured Employees	30	30	30	30	30	
Previous Balance						\$70,858.58
Payment						(\$70,858.58)
Past Due Balance						\$0.00
Current Period Premium	\$64,440.12	\$2,996.01	\$727.50	\$1,004.76	\$74.40	\$69,242.79
Adjustment	\$0.00	\$0.00	\$0.00	\$2.64	\$0.00	\$2.64
Benefit Totals	✓ \$64,440.12	✓ \$2,996.01	✓ \$727.50	✓ \$1,007.40	✓ \$74.40	\$69,245.43
<b>Total Due 08/01/2024</b>						<b>\$69,245.43</b>

*RSimon*  
*7/9/2024*

**Important Reminders**

Visit [www.jpia.bswift.com](http://www.jpia.bswift.com) to download invoices, make enrollment changes, run reports and more.

Qualifying events for permitted changes outside the open enrollment period include: Divorce or legal separation, loss of coverage under a spouse's plan, death of spouse or dependent, marriage, birth or adoption.

**Benefit elections must be entered into bswift within 31 days of the benefits effective date.** The only exception is COBRA, which may be elected within 60 days.

If you have questions about your invoice or the bswift system, call us at 800-736-2292 or email [benefits@acwajpia.com](mailto:benefits@acwajpia.com).

Thank you for choosing ACWA JPIA.

CY Budget: \$1,881,350.00 Project No: E04BIINS  
 Expenses TD: \$497,260.21 Cost Categ: VARIOUS  
 Committed Cost: \$0 Avail Budget: 1,384,089.79  
 Completed By: *RSimon* Date: 7/9/2024  
 Authorized By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized By: *JPIA* Date: 7-09-2024

Keep this summary for your records.

Please mail this payment stub with your check or money order made payable to: ACWA JPIA

Please remit to:  
ACWA JPIA  
PO Box 619082  
Roseville, CA 95661-9082  
Or  
ACH to:  
California Bank & Trust

Make checks payable to ACWA JPIA. **Please pay the invoiced amount.**

Any unpaid portion that becomes more than 60 days past due will be subject to a 1% late charge each month.

Please pay separately from other JPIA programs.

Fair Oaks Water District  
10326 Fair Oaks Blvd  
Fair Oaks, CA 95628

Client Code	532
Payment Due Date	08/01/2024
Total Due on or before 08/01/2024	✓ \$69,245.43

Invoice Number: 0703287

Invoice Date: 07/01/2024

*RSimon*  
*7/9/2024*

\* Please include Invoice # on Addenda

5006

# Sacramento Groundwater Authority

# INVOICE



2295 Gateway Oaks, Suite 100  
Sacramento, CA 95833  
Phone 916.967.7692 Fax 916.967.7322

DATE: July 1, 2024  
INVOICE # SGA 25-005

**Bill To:**  
Accounts Payable  
Fair Oaks Water District  
10326 Fair Oaks Blvd.  
Fair Oaks, CA 95628-7187

DESCRIPTION	AMOUNT
<b>Sacramento Groundwater Authority 2024-25 Annual Fees</b>	
Annual Base Fee	\$26,221.00
Annual Groundwater Fee	\$23,483.00
CY Budget: \$ <u>108,000.00</u> Project No: <u>E24PSRS</u> Expenses ID: \$ <u>0</u> Cost Categ: <u>Regional Suppt</u> Committed Cost: \$ <u>0</u> Avail Budget: <u>108,000.00</u> Completed By: <u>Amritpal</u> Date: <u>06/17/24</u> Authorized By: _____ Date: _____ Authorized By: <u>TPH</u> Date: <u>6-21-2024</u>	
<b>Payment due 30 days upon receipt</b>	
<b>RECEIVED</b> JUN 17 2024 Fair Oaks Water District <u>AM</u>	
<b>TOTAL</b>	<b>\$ 49,704.00</b>

Make checks payable to Sacramento Groundwater Authority  
If you have any questions concerning this invoice, contact Tom Hoffart, thoffart@rwah2o.org

**THANK YOU FOR YOUR BUSINESS!**

**Regional Water Authority  
2295 Gateway Oaks Drive, Suite 100  
Sacramento, CA 95833**

**Multiple Invoices for Warrant Approval**

<u>Invoice #</u>	<u>Amount</u>
RWA 25-307	\$ 34,368.00
WEP 25-111	18,724.00
<b>TOTAL</b>	<b><u>\$ 53,092.00</u></b>

*JFK*  
*7-09-2024*



**Regional Water Authority**



2295 Gateway Oaks Drive, Suite 100  
 Sacramento, CA 95833  
 Phone 916.967.7692 Fax 916.967.7322

**INVOICE**

**DATE:** July 1, 2024  
**INVOICE #** RWA 25-307

**Bill To:**

Accounts Payable  
 Fair Oaks Water District  
 10326 Fair Oaks Blvd.  
 Fair Oaks, CA 95628-7187

DESCRIPTION	AMOUNT
Regional Water Authority 2024-2025 Annual Dues  <div style="text-align: right; font-family: cursive;">                         CY Budget: \$ <u>108,000.00</u> Project No: <u>E24 PS RS</u>                          Expenses TD: \$ <u>0</u> Cost Categ: <u>Regional Suppt</u>                          Committed Cost: \$ <u>0</u> Avail Budget: <u>108000.00</u>                          Completed By: <u>Amritpal</u> Date: <u>06/17/24</u>                          Authorized By: _____ Date: _____                          Authorized By: <u>JRS</u> Date: <u>6-21-2024</u> </div>	\$34,368.00
Payment due 30 days upon receipt	
<b>TOTAL</b>	<b>\$ 34,368.00</b>

Make checks payable to Regional Water Authority  
 If you have any questions concerning this invoice, contact Tom Hoffart, thoffart@rwah2o.org

**THANK YOU FOR YOUR BUSINESS!**

# Regional Water Authority

# INVOICE



2295 Gateway Oaks Drive, Suite 100  
 Sacramento, CA 95833  
 Phone 916.967.7692 Fax 916.967.7322

DATE: July 1, 2024  
 INVOICE # WEP 25-111

**Bill To:**  
 Accounts Payable  
 Fair Oaks Water District  
 10326 Fair Oaks Blvd.  
 Fair Oaks, CA 95628-7187

DESCRIPTION	AMOUNT												
RWA Water Efficiency Category 1 Program Fiscal Year 2024-2025 Annual Dues	\$ 18,724.00												
<table border="0"> <tr> <td>CY Budget: \$ 108,000</td> <td>Project No: E2475RS</td> </tr> <tr> <td>Expenses TD: \$ 0</td> <td>Cost Categ: Regional Support</td> </tr> <tr> <td>Committed Cost: \$ 0</td> <td>Avail Budget: 108,000</td> </tr> <tr> <td>Completed By: <i>Paul Sabersohn</i></td> <td>Date: 7/2/24</td> </tr> <tr> <td>Authorized By: <i>[Signature]</i></td> <td>Date: 7/9/2024</td> </tr> <tr> <td>Authorized By: <i>[Signature]</i></td> <td>Date: 7-9-2024</td> </tr> </table>		CY Budget: \$ 108,000	Project No: E2475RS	Expenses TD: \$ 0	Cost Categ: Regional Support	Committed Cost: \$ 0	Avail Budget: 108,000	Completed By: <i>Paul Sabersohn</i>	Date: 7/2/24	Authorized By: <i>[Signature]</i>	Date: 7/9/2024	Authorized By: <i>[Signature]</i>	Date: 7-9-2024
CY Budget: \$ 108,000	Project No: E2475RS												
Expenses TD: \$ 0	Cost Categ: Regional Support												
Committed Cost: \$ 0	Avail Budget: 108,000												
Completed By: <i>Paul Sabersohn</i>	Date: 7/2/24												
Authorized By: <i>[Signature]</i>	Date: 7/9/2024												
Authorized By: <i>[Signature]</i>	Date: 7-9-2024												
Payment due 30 days upon receipt													
<b>TOTAL</b>	<b>\$ 18,724.00</b>												

Make checks payable to Regional Water Authority  
 If you have any questions concerning this invoice, contact Tom Hoffart, 916-967-7692, thoffart@rwah2o.org

*[Signature]*  
 7-9-2024

**THANK YOU FOR YOUR BUSINESS!**

Central Valley Engineering & Asphalt, Inc.  
216 Kenroy Lane  
Roseville, CA 95678

Multiple Invoices for Warrant Approval

<u>Invoice #</u>	<u>Amount</u>
20326	\$ 29,240.00
20327	6,096.00
<b>TOTAL</b>	<b><u>\$ 35,336.00</u></b>

*JPH*  
*7-09-2024*

Central Valley Engineering & Asphalt, Inc.  
 216 Kenroy Lane  
 Roseville, CA 95678  
 Phone: 916-791-1609



# Invoice 20326

Bill to: Fair Oaks Water District 10326 Fair Oaks Boulevard Fair Oaks, CA 95628-7187	Job: 23205 FOWD 2023 Patch List
---	------------------------------------

Invoice #: 20326 Date: 06/06/24 Payment Terms: Net Due Upon Receipt Customer Code: FAIOAK	Customer P.O. #: C24TDSU Salesperson:
--	--

Remarks:

Quantity	Description	U/M	Unit Price	Extension
✓ 604.000	8982 Leedy Lane, 4" Plug	SF	12.000	7,248.00
969.000	8982 Leedy Lane, 1.5" Mat Grind	SF	12.000	11,628.00
✓ 64.000	9437 Drift Way, 4" Plug	SF	12.000	768.00
130.000	9437 Drift Way, 1.5" Mat Grind	SF	12.000	1,560.00
✓ 42.000	9401 Shumway Dr., 4" Plug	SF	12.000	504.00
81.000	9401 Shumway Dr., 1.5" Mat Grind	SF	12.000	972.00
200.000	9401 Shumway Dr., Black Sand Seal	SF	0.400	80.00
✓ 45.000	5004 Runway Dr., 4" Plug	SF	12.000	540.00
66.000	5004 Runway Dr., 1.5" Mat Grind	SF	12.000	792.00
250.000	5004 Runway Dr., Black Sand Seal	SF	0.400	100.00
✓ 45.000	5521 Norway Dr., 4" Plug	SF	12.000	540.00
66.000	5521 Norway Dr., 1.5" Mat Grind	SF	12.000	792.00
250.000	5521 Norway Dr., Black Sand Seal	SF	0.400	100.00
✓ 48.000	3995 Villa Ct., 4" Plug	SF	12.000	576.00
120.000	3995 Villa Ct., 1.5" Mat Grind	SF	12.000	1,440.00
250.000	3995 Villa Ct., Black Sand Seal	SF	0.400	100.00
✓ 35.000	5523 Brome Ct., 4" Plug	SF	12.000	420.00
90.000	5523 Brome Ct., 1.5" Mat Grind	SF	12.000	1,080.00

Total: 29,240.00

Current Due: 29,240.00

work is  
 Complete  
 JP 6/25/24

P.O. - 000008921

*Shumway*

APPROVED  
 BY: *TRG* DATE: 7-2-2024  
 6/22/24

Central Valley Engineering & Asphalt, Inc.  
 216 Kenroy Lane  
 Roseville, CA 95678  
 Phone: 916-791-1609



# Invoice 20327

Bill to: Fair Oaks Water District 10326 Fair Oaks Boulevard Fair Oaks, CA 95628-7187	Job: 23205 FOWD 2023 Patch List
---	------------------------------------

Invoice #: 20327 Date: 06/06/24 Payment Terms: Net Due Upon Receipt Customer Code: FAIOAK	Customer P.O. #: E24SMPAV Salesperson:
--	---

Remarks:

Quantity	Description	U/M	Unit Price	Extension
45.000	4901 Minnesota Ave., 4" Plug	SF	12.000	540.00
288.000	4901 Minnesota Ave., 1.5" Mat Grind	SF	12.000	3,456.00
1.000	4901 Minnesota Ave. Thermo Stripe	LS	1,500.000	1,500.00
12.000	Jonnie Way, G5s	EA	50.000	600.00

Total: 6,096.00  
 Current Due: 6,096.00

**APPROVED**  
 BY: *[Signature]* DATE: *NK*  
 7-02-2024

Total \$ 600.00 P.O. - 000008996 *NK* work is complete JP 6/25/24

Total \$ 5496.00 P.O. - 000008926 *NK* work is complete JP 6/25/24

*Done by 6/27/2024*



**FAIR OAKS WATER DISTRICT  
PURCHASE AUTHORIZATION**

**PLEASE PRINT**

CAL-CARD HOLDER NAME: \_\_\_\_\_

DATE PURCHASED: \_\_\_\_\_

WILL INVOICE - PO# \_\_\_\_\_  FINANCE TO ORDER

CHECK REQUEST \_\_\_\_\_  MISSING RECEIPT

REQUESTOR TO ORDER \_\_\_\_\_

Name of Requestor: Joe DeBorba Date of Request: 7/3/2024

Purchase Description: 1" water meters for 20+ year meter replacement Date Needed By: \_\_\_\_\_

Vendor/Check Name: NEPTUNE TECHNOLOGY GROUP Vendor Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Item#	Description	Quantity	Price Per Unit	Extended Price
ED2F22RPWF11S2788	1 T-10 BRZ 316 P-C R900i V4 P/T C/F (M24MMMR)	200	\$ 147.00	\$ 29,400.00
MT10900i	1" register (M24MMAMR)	200	\$ 148.00	\$ 29,600.00
.9106-001	REGISTER SEAL PIN L/P BLACK (M24MMAMR)	200	\$0.11	\$ 22.00
				\$ -
<b>Project: M24MMAMR</b>	<b>Cost Category : Registers</b>			\$ -
<b>Budget</b>	\$ 289,649.86			\$ -
<b>Expenses</b>	\$ (83,523.01)			\$ -
<b>Committed</b>	\$ (23,563.96)			\$ -
<b>Available</b>	\$ 182,562.89			\$ -

Subtotal: \$ 59,022.00

7.75% Tax: \$ 4,574.21

Freight \$ -

Other \$ -

**Total: \$ 63,596.21**

**Budget Availability (Authorized Personnel)**

Approved Budget:	\$ 168,958.70	Project Number:	M24MMMR
Expenses To Date:	49,896.85	Cost Category:	1" Meter
Committed Cost:	11,545.41	Completed By:	Joe DeBorba
Budget Available:	\$ 107,516.44	Date:	7/3/2024

**Purchase Recommendation (Supervisor)**

Joe DeBorba		7/3/2024
Print Name	Signature	Date
<b>Purchase Authorization (Manager, Superintendent)</b>		
Nick Kepler		7/8/24
Print Name	Signature	Date
<b>Purchase Authorization for All Purchases (Manager)</b>		
Shawn Huckaby		7/9/24
Print Name	Signature	Date
<b>Purchase Authorization for \$10,000 or More (General Manager)</b>		
Tom R. Gray		7-09-2024
Print Name	Signature	Date

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.6**

**Approval of Cal-Card Statements for the month of June 2024**

**AGENDA ITEM III.6**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 8, 2024  
Subject: Approval of Cal-Card Statements for the month of June 2024

---

**Recommendation:**

None.

**Discussion:**

Attached you will find the Cal-Card statement summary for the period ending June 24, 2024.

**Policy Implications:**

None.

**Fiscal Impact:**

None.



**Cal-Card Statement**  
**Cal-Card Summary of Charges**  
**Closing Statement Ending June 24, 2024**

<u>Date</u>	<u>Merchant Name</u>	<u>Amount</u>	<u>Description</u>	<u>Personnel</u>
5/21/2024	Rental Guys	\$ 209.99	Equipment Rental for New Hydrants Project	Staff
5/21/2024	McClatchy Advertising (Sac. Bee)	477.08	New York Well Project	Staff
5/22/2024	Sacramento County Parks	200.00	Employee Recognition	Staff
5/22/2024	Big 5 Sporting Goods	53.86	T-Main Repair	Staff
5/23/2024	Home Depot	224.96	T-Main Repair	Staff
5/24/2024	Amazon	49.05	Office Equipment	Staff
5/24/2024	Batteries Plus	42.01	Tank Maintenance	Staff
5/25/2024	Amazon	21.30	Safety Supplies	Staff
5/25/2024	Office of Water Programs	100.00	Training/Seminars	Staff
5/27/2024	Amazon	28.90	Kitchen Supplies	Staff
5/27/2024	Amazon	91.82	Kitchen/Office/Maintenance Supplies	Staff
5/28/2024	BeenVerified.com	58.48	Background Check	General Manager
5/28/2024	Lowes	223.72	Tools	Staff
5/28/2024	Home Depot	48.44	Safety Supplies	Staff
5/28/2024	Home Depot	30.87	Maintenance Supplies	Staff
5/28/2024	Firehose Direct	1,340.05	Distribution System Maintenance Programs	Staff
5/29/2024	Sam's Club	453.04	Wellness and Kitchen/Office/Maintenance/Janitorial Supplies	Staff
5/29/2024	Grice Industries	795.00	Tools	Staff
5/29/2024	Home Depot	12.93	Equipment Maintenance	Staff
5/29/2024	Home Depot	237.96	Equipment Maintenance	Staff
5/29/2024	O'Reilly	21.27	Vehicle Maintenance	Staff
5/29/2024	All Padlocks	255.04	Distribution Repairs	Staff
5/29/2024	All Padlocks	128.65	District Site Maintenance	Staff
5/29/2024	Batteries Plus	38.36	Maintenance Supplies	Staff
5/29/2024	Home Depot	86.70	Maintenance Supplies	Staff
5/29/2024	Amazon	104.55	Maintenance Supplies	Staff
5/29/2024	O'Reilly	(22.00)	Equipment Maintenance	Staff
5/29/2024	O'Reilly	125.42	Equipment Maintenance	Staff
5/29/2024	O'Reilly	144.31	Equipment Maintenance	Staff
5/29/2024	USPS	30.45	Mailing/Postage	Staff
5/29/2024	USPS	13.90	Mailing/Postage	Staff
5/30/2024	Amazon	150.50	Maintenance Supplies	Staff
5/30/2024	Certify Me	249.00	Training/Seminars	Staff
6/1/2024	Backgrounds Online	40.50	Background Check	Staff
6/2/2024	FedEx	54.93	Shipping Cost	Staff
6/3/2024	White Cap	86.99	T-Main Repair	Staff
6/3/2024	Leslies Pool Supply	19.38	Skyway Sampling	Staff

<u>Date</u>	<u>Merchant Name</u>	<u>Amount</u>	<u>Description</u>	<u>Personnel</u>
6/4/2024	Home Depot	87.84	Maintenance Supplies	Staff
6/4/2024	Leslies Pool Supply	38.77	Skyway Sampling	Staff
6/4/2024	New AnswerNet, Inc.	171.00	Answering Service	Staff
6/4/2024	Ace Hardware	15.70	Equipment Repairs	Staff
6/4/2024	County of Sacramento/Kiefer Landfill	157.35	Hazardous Waste Disposal	Staff
6/5/2024	County of Sacramento NARS	270.65	Hazardous Waste Disposal	Staff
6/8/2024	Brahma Bar and Grill	84.50	Employee Recognition	General Manager
6/10/2024	Gallery Leather Direct	26.94	2025 Planner	General Manager
6/10/2024	Raley's	44.17	Employee Recognition	Staff
6/10/2024	America's Tire	600.69	Vehicle Repairs and Maintenance	Staff
6/11/2024	USA BlueBook	64.86	Testing/Sampling	Staff
6/11/2024	USA BlueBook	83.66	Testing/Sampling	Staff
6/11/2024	Home Depot	49.50	Maintenance Supplies	Staff
6/12/2024	Home Depot	177.38	Tools	Staff
6/13/2024	FedEx	54.81	Banking Fees	Staff
6/13/2024	Home Depot	368.29	Tools	Staff
6/13/2024	Home Depot	25.90	T-Main Repair	Staff
6/14/2024	Brake Masters	109.95	Vehicle Maintenance	Staff
6/14/2024	America's Tire	1,272.92	Vehicle Maintenance	Staff
6/14/2024	Harbor Freight	48.76	Tools	Staff
6/17/2024	Home Depot	66.28	Tools	Staff
6/18/2024	FedEx	54.81	Banking Fees	Staff
6/18/2024	Sam's Club	137.69	Kitchen/Office Supplies	Staff
6/18/2024	Panera Bread	140.94	Board Meals	Staff
6/18/2024	Costco	57.51	Maintenance Supplies	Staff
6/18/2024	Costco	61.32	Wellness	Staff
6/18/2024	Costco	83.94	Kitchen Supplies	Staff
6/19/2024	C & A Automotive Repairs	58.99	Vehicle Maintenance	Staff
6/19/2024	C & A Automotive Repairs	790.28	Vehicle Repairs	Staff
6/19/2024	Home Depot	16.53	Maintenance Supplies	Staff
6/19/2024	America's Tire	1,182.07	Vehicle Maintenance	Staff
6/19/2024	America's Tire	(1,272.92)	Vehicle Maintenance	Staff
6/21/2024	ULINE	169.73	Maintenance Supplies	Staff
6/21/2024	Staples	219.63	Office Supplies	Staff
6/21/2024	C&A Automotive Repair	921.66	Vehicle Repairs	Staff
6/21/2024	Amazon	632.97	Testing/Sampling	Staff
6/23/2024	Staples	153.80	Office Supplies	Staff
6/23/2024	Staples	118.89	Office Supplies	Staff
<b>TOTAL</b>		<b>\$ 13,575.17</b>		

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM III.7**

**Accept and File Board Expense Report for the month of June 2024**

**AGENDA ITEM III.7**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Chi Ha-Ly  
Date: July 3, 2024  
Subject: Approval of Board Expense Report for the month of June 2024

---

**Recommendation:**

None.

**Discussion:**

Attached you will find the Board Expense Report for the month of June 2024.

**Policy Implications:**

None as a result of recommended action.

**Fiscal Impact:**

None as a result of recommended action.

Board of Directors  
Expense Reimbursement Summary  
*Monthly Activity - June 2024*

Name	Meeting Date	Description	Date Paid	Compensation	Reimbursed Expenses	District Expenses
------	--------------	-------------	-----------	--------------	---------------------	-------------------

NO PAYMENTS MADE IN JUNE

Board of Directors  
Expense Reimbursement Summary  
Monthly Activity - June 2024

**June 2024 RECAP**

Name	Meeting Month	Meetings Attended (Paid)	Month Paid	Compensation	Reimbursed Expenses	District Expenses
Dolby		0		\$ -	\$ -	\$ -
Marx		0		-	-	-
McRae		0		-	-	-
Petersen		0		-	-	-
Sarkovich		<u>0</u>		-	-	-
<b>TOTAL</b>		0		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Year-to-Date RECAP**

Name	Meetings Attended (Paid)	Compensation	Reimbursed Expenses	District Expenses
Dolby	8	\$ 800.00	\$ -	\$ -
Marx	13	1,300.00	-	-
McRae	7	700.00	-	-
Petersen	10	1,000.00	-	-
Sarkovich	<u>7</u>	<u>700.00</u>	-	-
<b>TOTAL</b>	45	<b>\$ 4,500.00</b>	<b>\$ -</b>	<b>\$ -</b>



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July 15, 2024

Staff Report Briefing Materials

**AGENDA ITEM IV.1**

**FOWD recognized by Federal, State, and local government officials for over 45 years of distinguished service to the community of Fair Oaks.**

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**AGENDA ITEM IV.1**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 8, 2024  
Subject: FOWD recognized by Federal, State, and local government officials for over 45 years of distinguished service to the community of Fair Oaks.

---

**Recommendation:**

Information item – no staff recommendation.

**Discussion:**

At a Fair Oaks Chamber of Commerce event held on June 20, 2024, the Fair Oaks Water District (FOWD) received recognition for over 45 years of distinguished service to the community of Fair Oaks. The FOWD has continuously operated in the Fair Oaks Village area for over 107 years. Operating at this location, which is in the middle of the community that we serve, has allowed the FOWD to provide immediate response and outstanding customer service to all FOWD ratepayers.

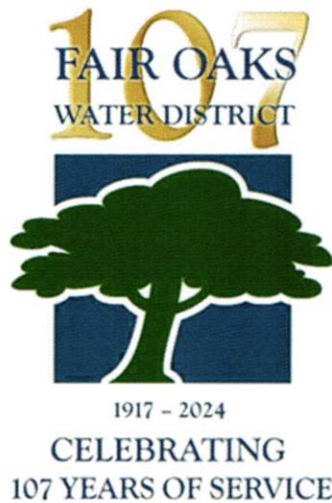
**Policy Implications:**

To Be Determined

**Fiscal Impact:**

To Be Determined





Recognition as the longest Fair Oaks Chamber of  
Commerce member and for the  
Fair Oaks Water District's distinguished contributions  
to the community of Fair Oaks.

From:

Unites States Congressman Ami Bera  
California State Senator Roger Niello  
Sacramento County Supervisor Rich Desmond

June 20, 2024 FO Chamber Event



Certificate of Congressional Recognition  
Presented to  
**Fair Oaks Water District**  
—in honor of you—  
**Chamber-Versary Award**  
**45 Years of Membership**  
with the Fair Oaks Chamber of Commerce  
On behalf of the committees of California's 4th Congressional District,  
I would like to congratulate you on this outstanding achievement.  
January 26, 2023  
Member of Congress

STATE OF CALIFORNIA  
**Senate**  
CERTIFICATE OF RECOGNITION  
Presented to  
**Fair Oaks Water District**  
In Honor of Receiving the  
**Chamber-Versary Award (45 Years)**  
11th contribution and commemorative received for your distinguished  
2022 Chamber-Versary Award for 45 years of membership and for your distinguished  
contribution to the community of Fair Oaks.  
January 26, 2023  
California State Senator

Sacramento County Board of Supervisors  
IN RECOGNITION OF  
**Fair Oaks Water District**  
**Chamber-Versary Award**  
**Long Time Member of 45 Years**  
BEST OF FAIR OAKS - 2023  
Fair Oaks Chamber of Commerce  
January 26, 2023  
SACRAMENTO COUNTY SUPERVISOR  
DISTRICT THREE

Senate

CERTIFICATE OF RECOGNITION

*Presented to*

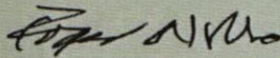
Fair Oaks Water District

In Honor of Receiving the

Chamber-Versary Award (45 Years)

*With congratulations and commendation on receiving the  
2022 Chamber-Versary Award for your 45 years of membership and for your distinguished  
contributions to the community of Fair Oaks.*

*January 26, 2023*



California State Senator  
Sixth District

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM V.1**

**Update and discussion on the regulation to make  
“Conservation a California Way of Life”**

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**AGENDA ITEM V.1**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 8, 2024  
Subject: Update and discussion of regulation to make “Conservation California a Way of Life”

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**Recommendation:**

No staff recommendation - information only.

**Discussion:**

The standards developed from SB606 and AB 1688, titled “Making Conservation a California Way of Life”, were adopted by the State Water Resource Control Board on July 3, 2024. The new state regulation does not contain water use targets for individual residents or businesses but puts pressure on the water districts to ensure compliance. Beginning in year 2028, urban water providers who do not meet their targets can be fined by the State Water Board. The resolution adopting this regulation is attached for Board review and comment.

**Policy Implications:**

TBD

**Fiscal Impact:**

TBD

# Making Conservation a California Way of Life Regulation



The State Water Resources Control Board on July 3 adopted the Making Conservation a California Way of Life regulation. The regulation implements Assembly Bill 1668 and Senate Bill 606, which were signed into law in 2018, to develop a regulatory framework to achieve long-term water use efficiency with the purpose of adapting to climate change and more intense and frequent droughts in California.

## What is included in the Making Conservation a California Way of Life regulation?

Under the regulation, urban retail water suppliers must comply with three major components:

- > A unique **urban water use objective**;
- > **Commercial, industrial and institutional (CII) performance measures**; and
- > **Annual reporting**.



### Urban Water Use Objective

The **urban water use objective** is a supplier-specific water budget that is the sum of water use efficiency standards for urban water uses for residential indoor water use, residential outdoor water use, CII landscapes with dedicated irrigation meters and supplier system real water loss. These standards are applied to unique local service area characteristics, such as population, climate and landscape area. The urban water use objective also includes adjustments for specified unique water uses, such as evaporative coolers and seasonal tourism, temporary provisions, and/ or a bonus for potable reuse, if applicable.

Urban retail water suppliers can learn more about their expected urban water use objective by visiting the State Water Board's [Water Use Objective Exploration Tool](#) and reviewing the [Provisional Data](#).



**Residential Indoor**

+



**Residential Outdoor**

+



**CII-DIM Outdoor**

+



**Water Loss**

+



*If applicable:*  
**Variations, Temporary Provisions & Bonuses**

## CII Performance Measures

Every urban retail water supplier must comply with the following CII performance measures. These CII performance measures are services and programs water suppliers can offer to increase the indoor and outdoor water use efficiency of CII water users. A simplified overview of the CII performance measures is as follows:

- › **Classification of CII water accounts** into ENERGY STAR Portfolio Manager's broad categories, plus four additional categories.
- › Convert **CII large landscapes** (over 0.5 acres) with mixed use meters (MUMs) to dedicated irrigation meters or employ in-lieu technologies such as advanced metering infrastructure. This requires identifying all CII-MUM landscapes that meet this threshold in a service area.
- › Implement **CII best management practices** for the top CII water users (with three possible track options).

## Annual Reporting

Starting Jan. 1, 2024, and by Jan. 1 every year thereafter, each urban retail water supplier is required to submit annual reporting requirements to the State Water Board and the Department of Water Resources that includes their urban water use objective, actual urban water use, documentation of the implementation of CII performance measures and a description of progress made towards meeting their urban water use objective (§ Water Code 10609.24).

## When does compliance start?

Suppliers must work with their customers to achieve water savings that may be needed to meet the new regulation. Individual customers are not required to comply with the urban water use objective.

Beginning Jan. 1, 2025, and by Jan. 1 every year thereafter, each urban retail water supplier is required to calculate its urban water use objective for the previous year. Each year, the objective will be based on dynamic data such as weather and population. Beginning Jan. 1, 2027, each urban retail water supplier must demonstrate compliance with its urban water use objective.

### CONTACT

#### Chelsea Haines

ACWA Regulatory Relations Manager

(916) 669-2431

chelseah@acwa.com



STATE WATER RESOURCES CONTROL BOARD  
RESOLUTION NO. 2024-

ADOPTING A REGULATION  
TO MAKE CONSERVATION A CALIFORNIA WAY OF LIFE

WHEREAS:

1. Many Californians and urban water suppliers have taken bold, creative, and sometimes-challenging steps over the years to use water more efficiently.
2. In 2018, the California State Legislature enacted Senate Bill (SB) 606 and Assembly Bill (AB) 1668 to establish guidelines for efficient urban water use and a framework for the implementation and oversight of new efficiency standards.
3. Water Code section 10609.2, added by AB 1668, directs the State Water Resources Control Board (State Water Board or Board), in coordination with the Department of Water Resources (Department), to adopt, through a regulation, standards for the efficient use of water and performance measures for commercial, industrial, and institutional water use. (Wat. Code, § 10609.2, subd. (a).) These standards, along with other standards, such as indoor residential water use standards set by the Legislature in Water Code section 10609.4, standards for water losses set by the Board pursuant to Water Code section 10608.34, and variances, guidelines and methodologies adopted by the Board, are to be used by urban retail water suppliers to set urban water use objectives. (Wat. Code, § 10609.2, subd. (e); Wat. Code, §§ 10609.12, 10609.14, 10609.16, 10609.20.)
4. Water Code section 10609, subdivision (c) established principles to apply to the development and implementation of the long-term standards and the urban water use objective, chief among them that urban retail water suppliers shall retain the flexibility to develop their water supply portfolios, design and implement water conservation strategies, educate their customers, and enforce their rules to meet their urban water use objective.
5. As part of its process for developing recommendations, the Department led 29 public meetings, seven working group workshops, and six stakeholder discussions. The Department provided recommendations to the State Water Board in November 2022. The State Water Board relied on those recommendations in developing the attached regulation.



**07/03/2024 BOARD MEETING – ITEM #5  
CHANGE SHEET #1 (CIRCULATED 07/03/2024)**

6. Prior to starting the official rulemaking process, the State Water Board conducted public engagement efforts to inform the framework for the regulation. Board staff hosted 12 public workshops covering an array of topics, including how the regulatory framework might specifically impact trees, parklands, and local wastewater management, and how it might impact water suppliers, communities, and the state. After the rulemaking began, the State Water Board held two public hearings, receiving 140 oral public comments, and staff held 21 working group meetings to better understand issues and concerns raised about the draft regulatory framework by interested parties. Staff also hosted 20 meetings with individual urban retail water suppliers serving disadvantaged communities. Over the course of the multiple comment periods, more than 1,000 formal comment letters were received.
  
7. The California Water Supply Strategy, the California Water Plan, the Water Resilience Portfolio, and the Climate Adaptation Strategy recognize the importance of ~~water conservation~~ Making Conservation a California Way of Life in safeguarding water resources and preparing California communities for more extreme drought and precipitation conditions.
  
8. The standards for efficient outdoor water use are achievable now and in the future. More than 70 percent of Californians receive water from suppliers that, according to available data, are already meeting or exceeding their urban water use objectives and will through 2035, when the outdoor standards become a Landscape Efficiency Factor (LEF) of 0.63.

### **Protecting Water Resources**

9. As much as 50 percent of the water applied outdoors in the urban sector is lost due to wind, evaporation, or runoff caused by inefficient irrigation methods or systems. Climate-ready landscapes can reduce dry-weather and wet-weather runoff. With deeply rooted climate-appropriate plants and soils enriched with compost and mulch, these landscapes ~~are efficiently irrigated~~ require less irrigation and excel at slowing, spreading, and absorbing precipitation. Limiting runoff protects our water resources from harmful pesticides, nutrients, metals and bacteria, keeping them drinkable, fishable, and swimmable.

### **Mitigating and Adapting to Climate Change**

10. Conserving water can reduce energy use, which reduces greenhouse gas emissions and other co-emitted air pollutants. Energy savings come primarily from avoiding energy used for extracting, conveying, treating, distributing, and

**07/03/2024 BOARD MEETING – ITEM #5  
CHANGE SHEET #1 (CIRCULATED 07/03/2024)**

the end uses of water (especially heating), as well as the energy use for collecting, treating, and discharging or reusing wastewater.

11. As plants in urban landscapes, trees can require four to ten times less water than turf and can be irrigated much more efficiently, ensuring more of the applied water reaches and is used by the plants. Expanding the urban tree canopy forest can therefore save water; it can also reduce the urban heat island effect and sequester carbon.
12. California is preparing for changing precipitation patterns, including more frequent and intense atmospheric river storms, more frequent and intense droughts, and other weather extremes. Water conservation will help California communities be more resilient to climate whiplash. In recent droughts, for example, water conservation has been shown to increase carryover storage and enhance water supply reliability.
13. Actions suppliers may take to implement the regulation could include programs to incentivize more efficiently irrigated climate-ready landscapes. In addition to the benefits noted above, climate-appropriate plants need less water in the summer and can provide more habitat for pollinators, insects, and birds. Furthermore, cultivating climate-ready landscapes with the addition of compost and mulch can build healthier soils by using organic materials that might otherwise go to landfills.

**Advancing Affordability and Equity**

14. ~~Additional water conservation can, in some cases, help keep customers' future water costs more affordable, relative to what costs might be if suppliers instead invested in additional water supplies, which are often more expensive than conservation.~~ Water conservation has been shown to make water more affordable by avoiding the need for more expensive supplies. Additional effort is needed to ensure that low-income households can benefit from water conservation programs.
15. Studies have found less tree canopy in disadvantaged communities in California cities. Expanding the urban tree canopy forest can lower water use, and water bills, as well as reduce cooling needs and costs.

**07/03/2024 BOARD MEETING – ITEM #5  
CHANGE SHEET #1 (CIRCULATED 07/03/2024)**

THEREFORE, BE IT RESOLVED THAT:

1. The State Water Board adopts a new article 1 in California Code of Regulations, title 23, division 3, chapter 3.5, as appended to this resolution as a regulation, and renumbers existing articles in chapter 3.5.
2. State Water Board staff shall submit the regulation to the Office of Administrative Law (OAL) for review and filing with the Secretary of State.
3. If, prior to OAL filing the regulations with the Secretary of State, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or the Executive Director's designee may make such changes.
4. The State Water Board directs staff to identify frequently asked questions and broadly disseminate information regarding the regulation.
5. The State Water Board directs staff to coordinate with the Department to identify and pursue opportunities to update ~~residential~~ landscape area frequently and as soon as feasible, ensuring stakeholder engagement in the process. The Board recognizes the importance of landscape area data for this framework and the challenges involved in updating the data.
6. The State Water Board directs staff to consider affordability and equity when implementing the regulation. To this end, the Board further directs staff to, to the degree possible:
  - a. In coordination with the Department, prioritize technical assistance and compliance support for suppliers that are struggling to meet regulatory obligations and serving areas where the majority of customers reside in disadvantaged communities. This technical assistance may include helping water agency staff understand the regulation and its requirements; providing support regarding alternative compliance; identifying possible sources of funding for the supplier's efforts; developing or aggregating outreach and education materials; conducting analyses of the accuracy of relevant data; and evaluating whether a supplier could have qualified for any variances.
  - b. Engage with suppliers and other organizations to help forge partnerships dedicated to multi-benefit water conservation projects.

**07/03/2024 BOARD MEETING – ITEM #5  
CHANGE SHEET #1 (CIRCULATED 07/03/2024)**

- c. Assess potential equity impacts, including the benefits, of the implementation of the regulation.
  - d. Develop guidance for suppliers regarding strategies to support low-income households. Such strategies may include integrating conservation and low-income rate assistance programs; partnering with community-based organizations to develop or expand programs for the direct installation of water efficient fixtures, appliances, and landscapes; and changing rate structures.
7. The State Water Board will make every effort to implement the regulation in a manner that protects water resources, mitigates and adapts to climate change impacts, and accelerates nature-based solutions. To these ends, the Board directs staff to, to the degree possible:
- a. Coordinate with CalRecycle to develop guidance for suppliers regarding strategies that can be used to help Californians to conserve water while also supporting local and statewide efforts to divert organic waste from landfills, improve soil health with the addition of compost and mulch, and reduce emissions of short-lived climate pollutants.
  - b. Coordinate with CalFIRE to develop guidance for suppliers regarding strategies to keep existing trees healthy, ~~and~~ identify climate-ready trees suitable for suppliers' service areas, and increase the urban forest, in alignment with state goals, and coordinate with CalFIRE to provide technical assistance regarding the variance for the irrigation of existing trees.
  - c. Coordinate with the California Energy Commission to better integrate and leverage water and energy programs and initiatives, such as the Building Energy Benchmarking Program and the Residential Appliance Saturation Study.
  - d. Coordinate with the California Department of Fish and Wildlife to develop guidance and strategies that help Californians conserve water while also supporting urban biodiversity.
  - e. Coordinate with the California Air Resources Board to better document and quantify the greenhouse gas emission reductions associated with water conservation programs and projects.

**07/03/2024 BOARD MEETING – ITEM #5  
CHANGE SHEET #1 (CIRCULATED 07/03/2024)**

8. The State Water Board will, to the degree possible, work to streamline suppliers' data reporting by integrating relevant data, including, but not limited to, data that have been previously reported to the state. To this end, the Board directs staff to:
  - a. Facilitate annual reporting by compiling and making relevant data publicly available in a machine-readable format.
  - b. Evaluate the sources and quality of relevant data and develop recommendations to better facilitate data streamlining by minimizing duplicative reporting and integrating data reported through other systems and to other state agencies.
  - c. Explore ways to develop an online reporting form that incorporates relevant data.
  - d. To better integrate water conservation and certain supplier operations data, include in the reporting form a field where a supplier can voluntarily provide a link to analyses the supplier conducted in the course of setting fees or charges for water service, or other pertinent information.
  
9. The State Water Board commits to integrating urban water conservation and the goals of this regulation into other State Water Board programs, to the degree appropriate, including:
  - a. Evaluating whether and how the Board could allocate funding to support water conservation efforts. Division of Financial Assistance staff should consider whether and how to incorporate conservation into Drinking Water and Clean Water Intended Use Plans, or the Drinking Water State Revolving Fund and Clean Water State Revolving Fund Policies, as appropriate.
  
10. With respect to suppliers' possible violations of the regulation, the State Water Board values fair, consistent, progressive, and transparent enforcement. To this end, the Board directs staff to:
  - a. Consider the sequencing of actions outlined by the Legislature in Water Code section 10609.26.
  - b. Consider what conservation measures the supplier is taking and whether those measures are resulting in the expected and intended savings.
  - c. ~~Consider the degree to which the supplier is taking reasonable steps to protect existing trees and whether meeting the irrigation needs of existing trees could be preventing the supplier from meeting its urban water use~~

**07/03/2024 BOARD MEETING – ITEM #5  
CHANGE SHEET #1 (CIRCULATED 07/03/2024)**

objective. Consider the degree to which the supplier is using or is eligible to use the variances and provisions available, including the variance for the irrigation of existing trees.

d. Consider the degree to which the supplier is taking reasonable steps to assist and support conservation investments for disadvantaged communities and low-income households.

11. Unless and until directed otherwise, staff shall bring periodic information items to the Board describing the progress staff have made in carrying out the actions identified in this resolution and summarizing the progress suppliers have made in calculating and meeting urban water objectives and carrying out CII performance measures.

12. ~~By December 2028, staff shall bring an information item to the Board describing any compliance actions taken and recommend whether the Board should adopt a policy or guidelines establishing enforcement procedures for the conservation program present at a Board meeting an update on progress made under the regulations and across the state, coupled with a proposed strategy, developed following public engagement, for Board consideration to prioritize compliance and enforcement actions, recognizing the efforts undertaken by that time to make conservation a California way of life.~~

13. Nothing in the regulation or in the enforcement provisions of the regulation precludes a local agency from exercising its authority to adopt more stringent conservation measures. Local agencies are encouraged to develop their own progressive enforcement practices to promote conservation.

**CERTIFICATION**

The undersigned Clerk to the State Water Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on July 3, 2024.

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Courtney Tyler  
Clerk to the Board

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM V.3**

**Update and Discussion on reconciling the main replacement agreement  
between the FOWD and FORPD**

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**AGENDA ITEM V.3**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 10, 2024  
Subject: Update and Discussion on reconciling the main replacement agreement  
between the FOWD and FORPD

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**Recommendation:**

No staff recommendation – information only.

**Discussion:**

In July of 2021, the FORPD Board of Directors and FOWD Board of Directors reached a conceptual agreement to relocate public water facilities that will be impacted by planned improvements to the Village Park area.

In accordance with direction from the FOWD Board, FOWD staff worked with FORPD staff to develop a formal agreement to complete the required public water improvements. The FOWD Board approved a capital improvement expense not to exceed \$260,000 – with \$158,000 included in the 2022 budget and \$102,000 funded from FOWD cash reserves.

In exchange for this investment on behalf of the FORPD, the FOWD was to receive a future water well site that was detailed in the agreement.

For reasons that benefited both the FORPD and FOWD, the project scope expanded resulting in an additional cost of \$106,706 to complete the public water infrastructure installed with the FORPD project.

FORPD staff have rejected FOWD’s request for the final payment of \$106,706.

To continue successful collaboration on behalf of the community of Fair Oaks, FOWD staff recommended that the FOWD Board approve splitting the outstanding \$106,706 cost between the two agencies and close the project.

At a public FOWD Board meeting held on June 17, 2024 the FOWD Board authorized the General Manager to finalize negotiations to split the outstanding project cost balance of \$106,706 equally between the Fair Oaks Water District (FOWD) and Fair Oaks Recreation and Park District.

At a public FORPD Board meeting held on June 26, 2024 the FORPD Board approved the offer to split the outstanding project cost balance of \$106,706 equally between the Fair Oaks Water District (FOWD) and Fair Oaks Recreation and Park District.



**Policy Implications:**

None.

**Fiscal Impact:**

An unbudgeted transfer of \$53,353 from FOWD cash reserves to complete the project.



July 15, 2024

Staff Report Briefing Materials

**AGENDA ITEM V.4**

Update and discussion on the proposed merger of the SJWD and SSWD

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**AGENDA ITEM V.4**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 9, 2024  
Subject: Update and discussion on the proposed merger of the SJWD and SSWD

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**Recommendation:**

No staff recommendation – information item.

**Discussion:**

In 2011 the San Juan Water District (SJWD) and Sacramento Suburban Water District (SSWD) approved the investigation and analysis of merging the two agencies.

In June of 2015 the two agencies agreed to stop further merger discussions.

In March and April of 2024 the SJWD Board and SSWD Board approved restarting the SJWD and SSWD Merger Project.

A joint SJWD and SSWD Board meeting was held on June 25, 2024 to discuss the SJWD and SSWD Merger Project.

A second joint SJWD and SSWD Board meeting has been scheduled for July 13, 2024 to continue discussions on the SJWD and SSWD Merger Project.

Between 2011 and 2015 the FOWD submitted many written comments and questions related to the potential merger of SJWD and SSWD on behalf of FOWD ratepayers – most of which never received a response.

On June 24, 2024 the FOWD delivered the attached letter to both the SJWD and SSWD Board Presidents.

Also attached is a copy of one page information document on the original merger discussions between the SJWD and SSWD that was distributed to FOWD ratepayers on June 17, 2015.

**Policy Implications:**

TBD

**Fiscal Impact:**

TBD



**COPY**

June 24, 2024

Mr. Manuel Zamorano, President  
Board of Directors  
San Juan Water District  
9935 Auburn-Folsom Road  
Granite Bay, CA 95746

Mr. Kevin Thomas, President  
Board of Directors  
Sacramento Suburban Water District  
3701 Marconi Avenue #100  
Sacramento, 95821

Dear President Zamorano and President Thomas:

Based on statements made at recent meetings of the Sacramento Suburban Water District (SSWD) and San Juan Water District (SJWD) Boards of Directors, it is our understanding that the Districts are going to restart discussions of a proposed merger of the two Districts. Given the potential direct impacts of a merger on Fair Oaks Water District (FOWD) ratepayers, FOWD is committed to participating in these discussions to ensure that our ratepayers are aware of the SJWD merger discussions with the SSWD and the potential effects on FOWD water rates and related interests.

Though FOWD has never taken a position on the potential merger of the SJWD and SSWD, we did submit written comments and concerns on behalf of our ratepayers during the prior merger discussions. We are happy to resubmit those comments, and look forward to the Districts' responses and learning more about how the concerns will be addressed. We request the opportunity to work through those concerns and questions directly with us as part of your process.

The FOWD hopes that the proposed merger analysis will include reasonable and collaborative interaction between all potentially impacted Agencies. We look forward to working with the SSWD and SJWD boards and assigned staff on meeting the objectives of your proposed merger analysis.

On behalf of the entire FOWD Board and staff, we thank you in advance for your consideration of our input into your decision-making process.

Sincerely,



**COPY**

Christian Petersen  
Board President  
Fair Oaks Water District

cc: Tom Gray – FOWD General Manager  
Dan York – SSWD General Manager  
Paul Helliker – SJWD General Manger

***Originally Distributed to FOWD Customers on June 17, 2015***

## **Important Information for Fair Oaks Water District Customers**

### **“Merger of Local Water Districts Proposed”**

The San Juan Water District is researching a possible merger with the Sacramento Suburban Water District. The plan to merge may be proposed to local regulators very soon. The San Juan Water District was founded by the Fair Oaks Water District, Citrus Heights Water District and Orange Vale Water Company to manage, operate and maintain surface water for the customers of a specifically defined area. The San Juan Water District currently has a defined service area that includes the customers of the Fair Oaks Water District, Citrus Heights Water District, Orange Vale Water Company, along with Granite Bay and limited areas within the City of Folsom. The planned merger would effectively double the current area served by the San Juan Water District using surface water facilities paid for by existing customers. Given this fact, the Board of Directors of the Fair Oaks Water District believes that it is very important that you are made of aware of the planned merger, have access to information on the planned merger and understand how you may express your ratepayer’s position on the proposed merger.

- Information on the proposed merger has been made available at [www.sjwd.org](http://www.sjwd.org)
- While concerned, the FOWD Board of Directors has not yet taken a position to support or oppose the merger, awaiting response to requests for additional details
- Comment letters on the proposed merger can be sent to: Fair Oaks Water District at 10326 Fair Oaks Boulevard, Fair Oaks, CA 95628 – Attention SJWD & SSWD Merger (a copy of all letters will be filed and the original forwarded to the official merger committee)

### **Merger Discussion Issues for Fair Oaks Water District Customers**

- Availability of Water Supply
- Cost of Water Supply
- Water Rights
- Elected Representation
- Over \$100,000,000 of debt

If you have any questions for your Fair Oaks Water District (FOWD) staff regarding the proposed merger of the San Juan Water District and Sacramento Suburban Water District, please contact the FOWD office at 916-967-5723. **Please Note that your Fair Oaks Water District currently has no debt and has invested over 35% of every ratepayer dollar back into water system improvements for the past ten years!**



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July 15, 2024

Staff Report Briefing Materials

**AGENDA ITEM V.5**

**Update and discussion on the proposed SJWD 2024 transfer of Pre-1914 Water  
Right Water outside of the SJWD Wholesale Service Area**

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**AGENDA ITEM V.5**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 8, 2024  
Subject: Update and discussion on the proposed SJWD 2024 transfer of Pre-1914 Water Right Water outside of the SJWD Wholesale Service Area

---

**Recommendation:**

No staff recommendation - information only.

**Discussion:**

The highest priority surface water rights in the State of California are referred to as “Pre-1914,” because they were claimed before the State Water Resources Control Board was formed in 1914, and thus are less regulated by the State Water Board. In general terms, Pre-1914 Water Right Water is the most reliable and valuable water in all of California.

On behalf of the FOWD ratepayers, the Board of Directors has directed staff to make protecting ratepayer access to Pre-1914 Water Right Water made available through the SJWD a top priority.

Attached are documents related to recent actions taken by both the FOWD and CHWD to protect our ratepayers access to Water Right Water that is owned by the existing SJWD wholesale service area ratepayers.

**Policy Implications:**

TBD

**Fiscal Impact:**

TBD





**KEVIN W. BURSEY**  
kwb@eslawfirm.com

July 3, 2024

**VIA EMAIL TO: GZLOTNICK@SJWD.ORG**

Greg Zlotnick  
San Juan Water District  
9935 Auburn Folsom Road  
Granite Bay, CA 95746

Re: Initial Study and Negative Declaration for 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project

Dear Mr. Zlotnick:

Fair Oaks Water District (**Fair Oaks**) concurs with the comments submitted by Citrus Heights Water District (**Citrus Heights**) on July 3, 2024 regarding the above-referenced matter (see attached) and hereby submits this letter to join in Citrus Heights' comments as if set forth fully herein by Fair Oaks.

Sincerely,

ELLISON SCHNEIDER HARRIS & DONLAN LLP

Kevin W. Bursey  
Attorneys for Fair Oaks Water District

# ATTACHMENT



**BBK**  
BEST BEST & KRIEGER LLP  
ATTORNEYS AT LAW

Steve M. Anderson  
Partner  
(951) 826-8279  
steve.anderson@bbkllaw.com

File No. 30894.00167

July 3, 2024

VIA E-MAIL TO: [GZLOTNICK@SJWD.ORG](mailto:GZLOTNICK@SJWD.ORG)

Greg Zlotnick  
San Juan Water District  
9935 Auburn Folsom Road  
Granite Bay, CA 95746

Re: Initial Study and Negative Declaration for 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project

Dear Mr. Zlotnick:

Citrus Heights Water District (“Citrus Heights”) received San Juan Water District’s (“SJWD”) Notice of Intent to adopt a Negative Declaration for its proposed 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project (“Project”). Through the Project, SJWD proposes the transfer and sale of up to 6,000 AF of pre-1914 water rights water to Sacramento Suburban Water District (“SSWD”) between August 1, 2024 through February 28, 2025 (“Project”). Citrus Heights submits these comments in accordance with the California Environmental Quality Act (“CEQA”) and the other areas of law and policy addressed below.

## CEQA Comments

Historically, SJWD does not appear to have conducted any substantive CEQA review for its previous transfers of pre-1914 water rights water to SSWD. It thus appears that SJWD’s decision to prepare the Initial Study and Negative Declaration (“IS/ND”) is in response to Citrus Heights and Fair Oaks Water District’s 2023 legal challenge to SJWD’s illegal delegation of authority regarding the water transfers, and Citrus Heights’ April 22 and 23, 2024 comments objecting to SJWD’s contemplated use of an exemption for the Project. Although Citrus Heights appreciates SJWD’s attempt to comply with CEQA, the IS/ND is legally insufficient and fails to satisfy CEQA’s mandate to fully inform the public and decision-makers about the environmental consequences of the Project.

## Inaccurate Project Description

Every CEQA project must be adequately described. (*Stoepthemillenniumhollywood.com v. City of Los Angeles* (2019) 39 Cal.App.5th 1, 16.) “[A]n accurate description of the project is necessary in order to decide what kind of environmental impact statement need be prepared.”

Best Best & Krieger LLP | 3390 University Avenue, 5th Floor, P.O. Box 1028, Riverside, California 92502  
Phone: (951) 686-1450 | Fax: (951) 686-3083 | [bbkllaw.com](http://bbkllaw.com)

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Greg Zlotnick

July 3, 2024

Page 2

(*County of Inyo v. City of Los Angeles* (1977) 71 Cal.App.3d 185, 192-194.) An accurate and complete project description is “necessary for an intelligent evaluation of the potential environmental impacts of the agency’s action. ‘Only through an accurate view of the project may affected outsiders and public decision-makers balance the proposal’s benefit against its environmental cost, consider mitigation measures, ... and weigh other alternatives in the balance.’ ” (*City of Redlands v. County of San Bernardino* (2002) 96 Cal.App.4th 398, 406.) In determining the adequacy of the Project’s description, “the governing principal is whether the project description may have thwarted the public’s ability to participate in the process and comment meaningfully on the [environmental review document]. Inadequate or unstable descriptions ... may mislead the public and thwart” the CEQA process. (*Save Our Capitol! v. Dept. of General Services* (2023) 87 Cal.App.5th 655, 673.)

Here, the Project description is both inaccurate and incomplete. The IS/ND states repeatedly that the transfer is temporary or short-term and relies on the allegedly temporary and short term nature of the Project as the basis for its no impact conclusions. (E.g., IS/ND, pp.8, 10, 12, 17, 18, 20.) The Project, however, is neither temporary nor short-term. SJWD has been transferring pre-1914 water rights water to SSWD on a yearly basis since at least 2020. (See SJWD Proposed Budget FY 2024-2025, p. 37 (June 26, 2024 SJWD Board packet).) Transfers that have been occurring on a yearly basis for at least four years are not temporary or short-term, making the Project description factually inaccurate.

The Project description is also incomplete because it omits any mention of the prior yearly transfers. This omission misleads the public into thinking that the proposed Project is a “one-off,” rather than the yearly transfer that it actually is.

The failure to accurately describe the Project directly translates into a failure to accurately identify and disclose the Project’s potentially significant direct and reasonably foreseeable indirect impacts as well as its potentially significant cumulative impacts. The IS/ND must be revised to accurately describe the Project and a new initial study must be prepared to analyze impacts from the accurately-described Project.

#### Illegal Piecemealing

CEQA’s “requirements cannot be avoided by chopping up proposed projects into bite-size pieces, which individually considered, might be found to have no significant effect on the environment ... .” (*Plan for Arcadia, Inc. v. City Council of Arcadia* (1974) 42 Cal.App.3d 712, 726. Instead, CEQA requires evaluation of the “whole of the action.” (CEQA Guidelines § 15378, subd. (a).)

The whole of the action here is a long-term water transfer—not a temporary, short term transfer as the IS/ND mischaracterizes it. The IS/ND must be revised to analyze the potentially significant environmental impacts that would result from the long-term yearly transfers of pre-1914 water rights water.

Greg Zlotnick  
July 3, 2024  
Page 3

There is a fair argument the Project may have significant impacts on the environment

CEQA creates a “low threshold” for preparation of an environmental impact report. (*Preserve Poway v. City of Poway* (2016) 245 Cal.App.4th 560, 575-576.) SJWD may rely on a negative declaration only if there is “no substantial evidence, in light of the whole record ... that the project may have a significant effect on the environment.” (Public Resources Code § 21080, subd. (c)(1); see also, CEQA Guidelines § 15070, subd. (a).) If there is a fair argument that a project may have a significant effect on the environment, the lead agency shall prepare an EIR. (CEQA Guidelines § 15064, subd. (f)(1).)

The IS/ND implausibly concludes that the Project would have *no* impacts whatsoever on the environment. However, the discussion of Project impacts is both cursory and conclusory, with no supporting evidence. Expert reports from hydrologists, biologists and other experts are necessary to analyze the Project’s direct, reasonably foreseeable indirect and cumulative impacts on sensitive hydrological and biological resources. Yet, SJWD did not conduct any expert studies and so there is no evidence to support SJWD’s conclusion that the Project will have no impacts on the environment. SJWD has an obligation to investigate and it cannot simply refuse to conduct feasible studies and then declare, without any substantial evidence, that there will be no impacts. Citrus Heights requests that SJWD conduct the necessary hydrological and biological studies (as well as any other necessary studies) and make them available to Citrus Heights and the public. The IS/ND should be re-done after these necessary studies have been completed.

As noted above, a negative declaration may only be adopted if there is no substantial evidence that the project may have a significant effect on the environment. The IS/ND, with its lack of any meaningful and substantive analysis or expert reports, does not meet this standard. The IS/ND also asserts—again without evidentiary support—that the Project will have beneficial impacts on groundwater recharge. But “[a]ny potential significant effect triggers the EIR requirement, even if” the Project would “provide a ‘net’ or overall positive for the environment.” (*Lighthouse Field Beach Rescue v. City of Santa Cruz* (2005) 131 Cal.App.4th 1170, 1197.)

Even worse, the no impacts conclusion is largely based on the false premise that the transfer is temporary and short term (IS/ND, pp. 8, 10, 12, 17, 18, 20). This premise in turn derives from the inaccurate and incomplete Project description. The inaccurate Project description—which omits the crucial fact that these are actually long-term yearly transfers—precludes disclosure and analysis of the Project’s impacts on the environment, particularly its potentially significant cumulative impacts and potentially direct and reasonably foreseeable indirect significant impacts on biological resources, hydrology, population and housing, growth inducement and utilities. This could lead to increased reliance on surface water, which could also result in significant direct and reasonably foreseeable indirect impacts and cumulative impacts, particularly to biological and hydrological resources. Because the IS/ND omits critical information about the Project, the public is not able to meaningfully comment on the Project and its potentially significant environmental impacts.

VIA E-MAIL TO: GZLOTNICK@SJWD.ORG

Greg Zlotnick

July 3, 2024

Page 4

In short, the IS/ND's omission of information necessary for informed public participation and informed decision-making thwarts CEQA's statutory purpose and constitutes a prejudicial abuse of discretion. (*Neighbors for Smart Rail v. Exposition Metro Line Construction Authority* (2013) 57 Cal.4th 439, 463.) SJWD must revise the IS/ND to accurately define the Project as a long-term series of yearly water transfers and conduct new analysis and investigation of potentially significant impacts that could result from these transfers.

#### Financial Impacts of the Proposed Transfer

Citrus Heights remains confounded by the alleged financial benefits to wholesale of the proposed transfer of pre-1914 water supplies to SSWD. During the SJWD April 24, 2024 SJWD Board meeting, one or more SJWD Directors alleged that Citrus Heights would receive an approximate \$400,000 benefit through SJWD's receipt of \$1.1 million in payments from SSWD for the Project. (See SJWD Board meeting minutes 4/24/24, p. 5.) However, this allegation is contrary to SJWD's own staff report. (See SJWD 4/24/24 Board packet, Staff Report for Agenda Item VI-3, p. 2.) That staff report states that while the *gross* revenue from the sale of 4,000 acre feet to SSWD would be \$1,060,000, the *net* revenue (aka, the profit) would amount to only \$36.82 per acre foot, or \$147,000, after wheeling and treatment costs are deducted. The staff report is confusing in that it also states the net revenue to SJWD would be only \$40,160 for 4,000 acre feet. Regardless of whether the alleged net "profit" to wholesale from the proposed sale to SSWD is \$147,000 or \$40,160, it certainly does not equate to a \$400,000 wholesale benefit to Citrus Heights, as alleged by SJWD's Directors. And, it is also unclear whether SJWD staff time and CEQA document preparation costs are included in the net figures, thus further reducing any alleged financial benefit of the transaction. Moreover, it is also not clear how the proposed charges to SSWD conform to SJWD's new wholesale water rates, thus driving further questions about whether there is any "profit" at all associated with the water sale.

#### Conclusion

From the perspective of Citrus Heights, the proposed transfer of pre-1914 water to SSWD is not worth the alleged financial benefit, if it generates any "profit" at all, particularly given the exposure created for SJWD on the deficient CEQA documentation and the potential erosion of the pre-1914 water rights in favor of the wholesale customer agencies. Citrus Heights has repeatedly shared that SJWD should focus on delivering pre-1914 and 1928 water supplies to the wholesale customer agencies, so that we may enjoy the reliability, low cost and other benefits of the water rights acquired with the foresight and at the *sole* expense of customers of the wholesale service area.

VIA E-MAIL TO: GZLOTNICK@SJWD.ORG

Greg Zlotnick  
July 3, 2024  
Page 5

If SSWD needs further surface water supplies, the family may be able to assist in that effort through transfer of excess SJWD Central Valley Project and Placer County Water Agency supplies to SSWD or finding other supplies to provide to SSWD.

Sincerely,

A handwritten signature in black ink that reads "Steve Anderson" with a long horizontal flourish extending to the right.

Steve M. Anderson  
of BEST BEST & KRIEGER LLP  
on behalf of Citrus Heights Water District

cc: Teri Grant, SJWD Board Secretary  
Ryan Jones, SJWD General Counsel

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM VI.1**

**Discussion on FOWD Water Supply for the month of June 2024**

**AGENDA ITEM VI.1**

REGULAR Board Meeting July 15, 2024

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To: Board of Directors  
From: Paul Siebensohn  
Date: July 10, 2024  
Subject: Discussion on FOWD Water Supply for the month of June 2024

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**Recommendation:**

None.

**Discussion:**

According to the Accuweather.com website, the recorded average daily temperature in June 2024 was 75.5° F, which is 4.0 degrees above the historic average of 71.5° F for June. Precipitation for June 2024 was recorded at 0.00” according to the Department of Water Resources Chicago rain station located in Fair Oaks.

The wholesale connections provided **1,155.76** AC-FT (92.46%) of surface water and FOWD groundwater wells produced **94.19** AC-FT (7.54%) to meet the total water demand of **1,249.95** AC-FT.

A graph of total consumption to date versus projected budget target is found in Exhibit A.

A graph of groundwater and surface water use in 2024 to date is found in Exhibit B.

Both the FO-40 and CTP wholesale connections remained open to provide surface water supply to the District.

According to the data provided by SJWD, the recorded volumes from wholesale connections are:

	Forward <u>Flow, AC-FT</u>	Reverse <u>Flow, AC-FT</u>	<u>Total, AC-FT</u>
CTP Connection	662.87	0.00	662.87
FO-40 (39”)	492.89	0.00	492.89
<b>TOTAL FROM SJWD</b>	<b>1,155.76</b>	<b>0.00</b>	<b>1,155.76</b>

The average daily flow from wholesale connections for the month of June 2024 was recorded at 8,693 GPM.

The maximum day water demand was reached on June 30, 2024, and was recorded at approximately 15.06 million gallons (MG) with the wholesale connections providing 14.56 MG and FOWD groundwater wells providing 0.50 MG. The minimum day water demand was recorded on June 3, 2024, at 12.01 MG. The average day demand was calculated at 13.54 MG.

The 10-year total average water use for the month of June is 1,162.68 AC-FT and June 2013 total water demand was recorded at 1,495.23 AC-FT. The June 2024 total water demand of 1,249.95 AC-FT represents an increase of 7.51% from the June 10-year average, a 16.40% decrease from June 2013 consumption, and a 16.04% increase from 2023 consumption.



During the month of June 2024, all wells performed in accordance with the approved operations plan.

The Skyway Tank and Booster Station operated within normal parameters and in accordance with the seasonal operational schedule.

The production breakdown per groundwater source for the month of June 2024 was:

Town Well	–	30.29 AC-FT
Heather Well	–	37.81 AC-FT
Northridge Well	–	4.30 AC-FT
Madison Well	–	21.79 AC-FT
Skyway Well	–	<u>0.00 AC-FT</u>
<b>TOTAL GROUNDWATER</b>		<b>94.19 AC-FT</b>

A graph of the production of each well to date may be found in Exhibit D.

The water distribution system and water supply facilities performed within design parameters during June. District staff produced water supply in accordance with FOWD Board direction for all of June 2024.

A graph of water consumption per month for 2013, 2023, and 2024 with average trendline is displayed in Exhibit C.

**Fiscal Impact:**

None.

**Policy Implications:**

None.

Exhibit A

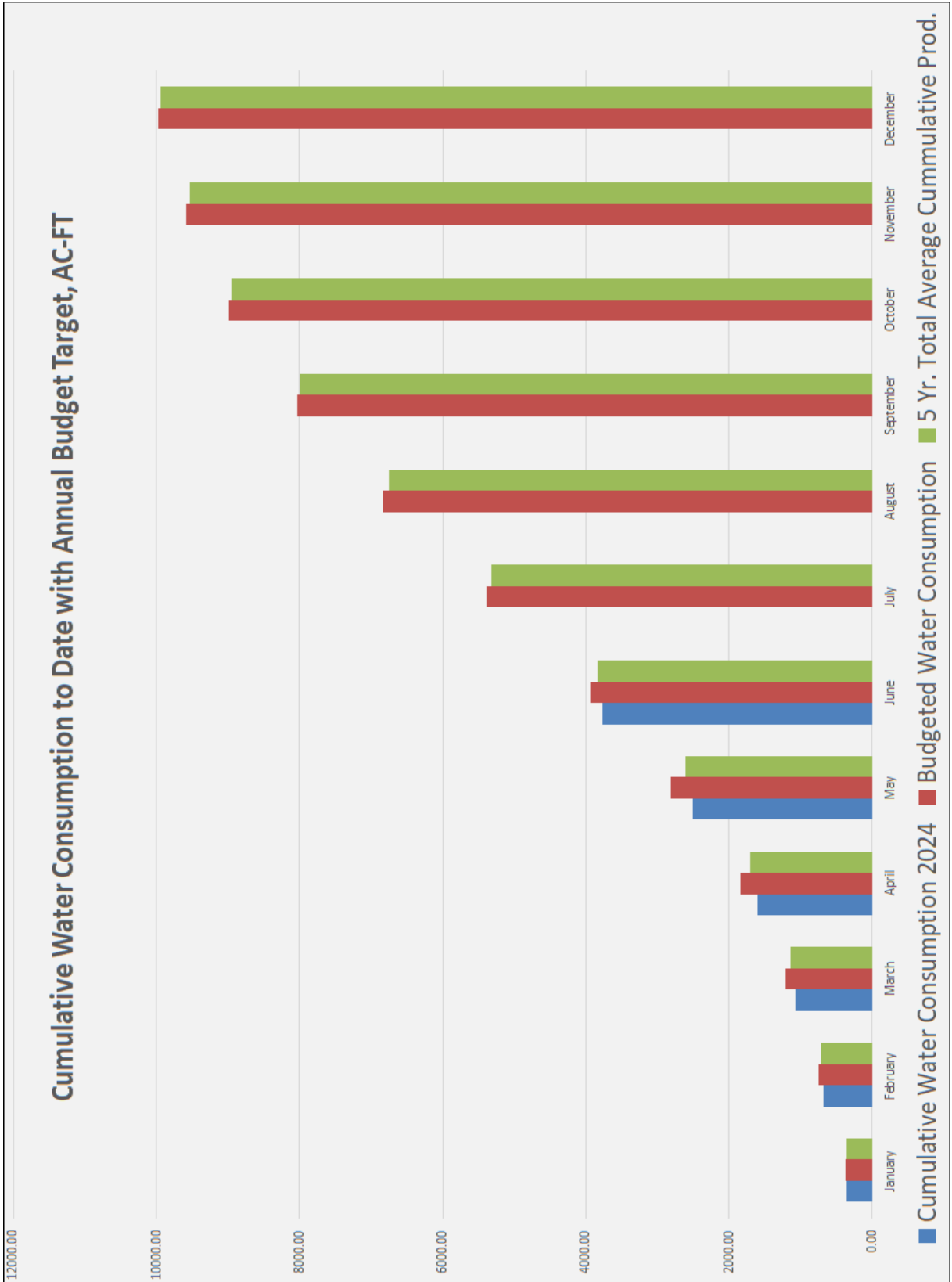


Exhibit B

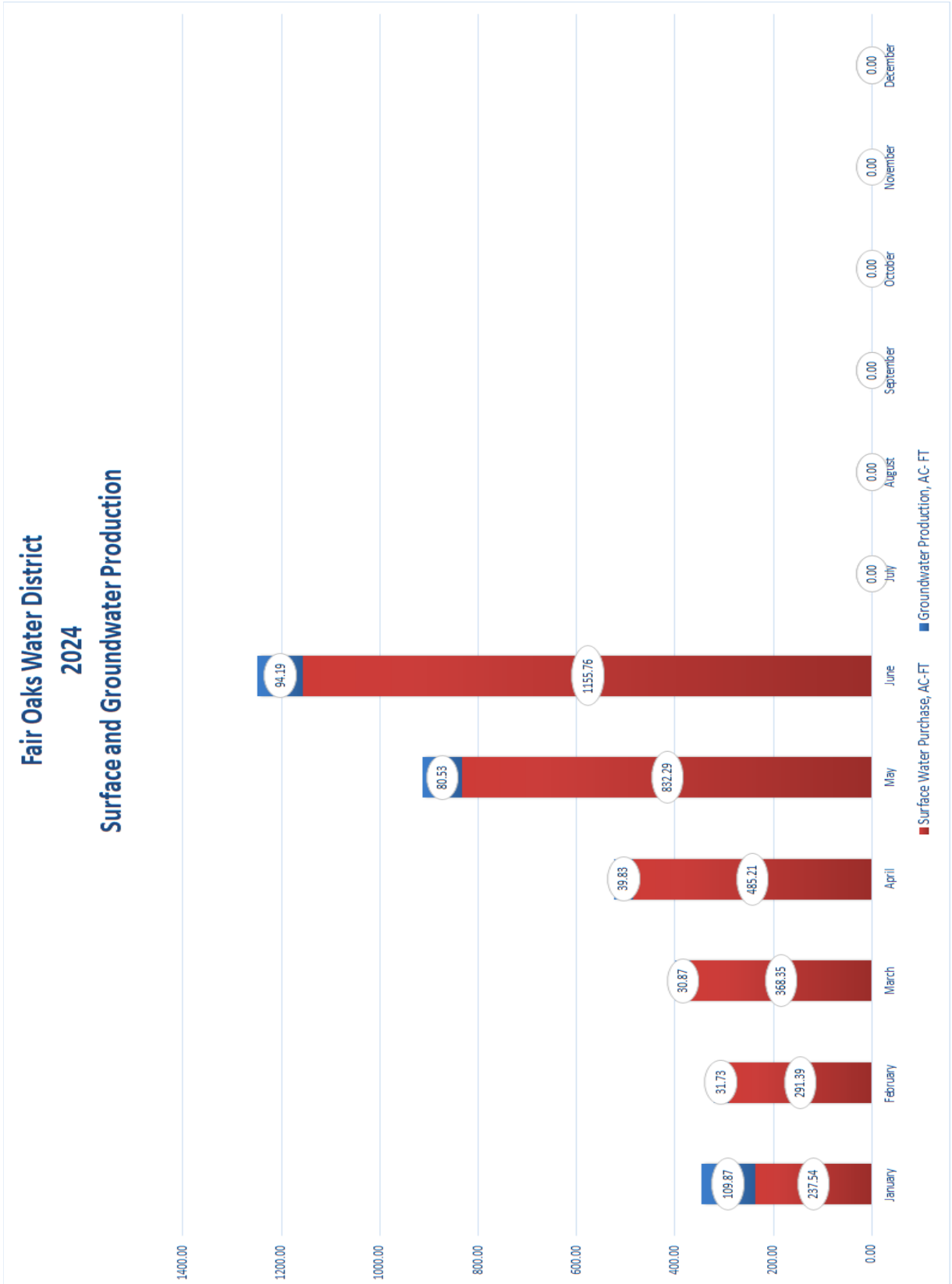


Exhibit C

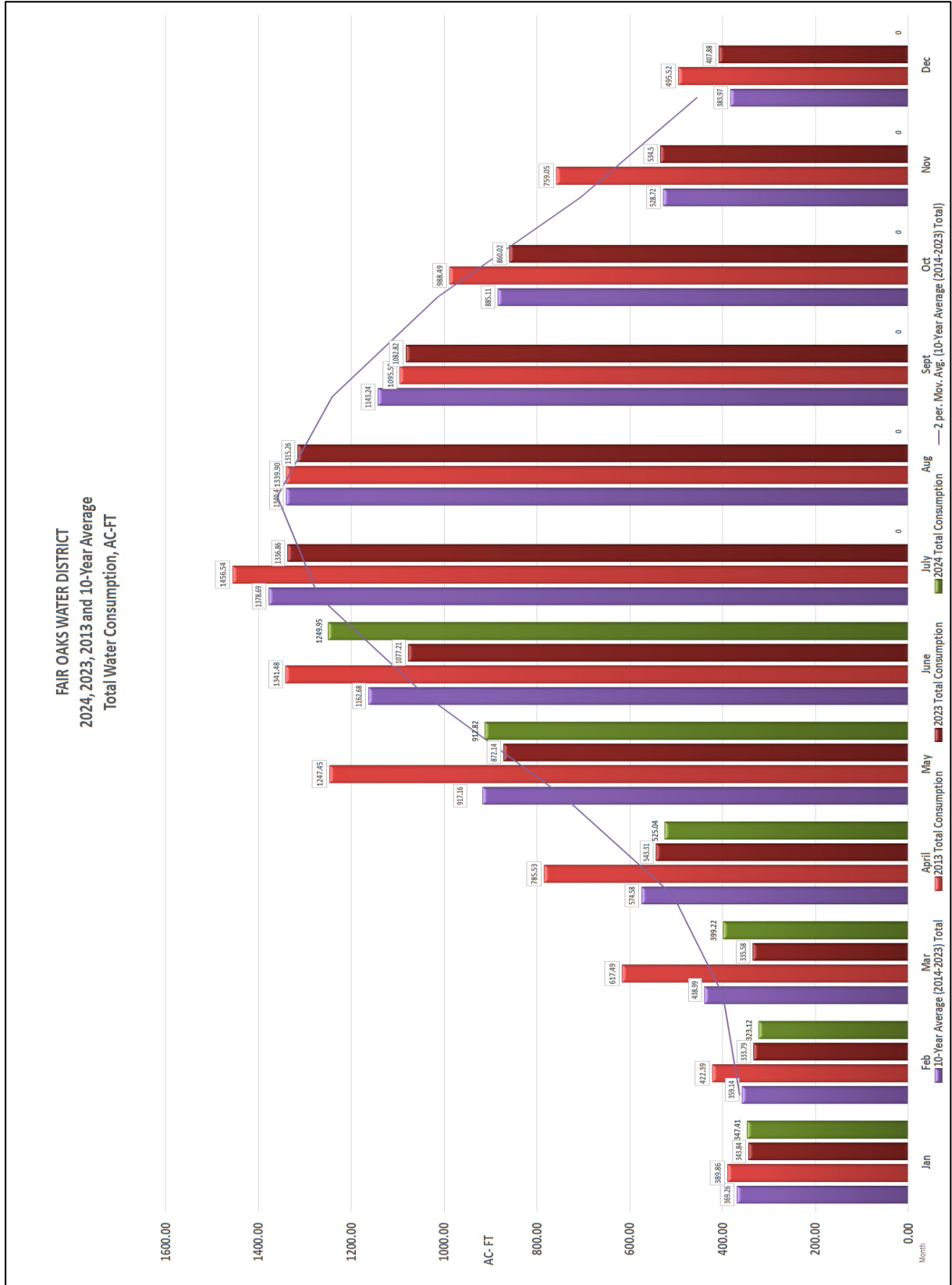
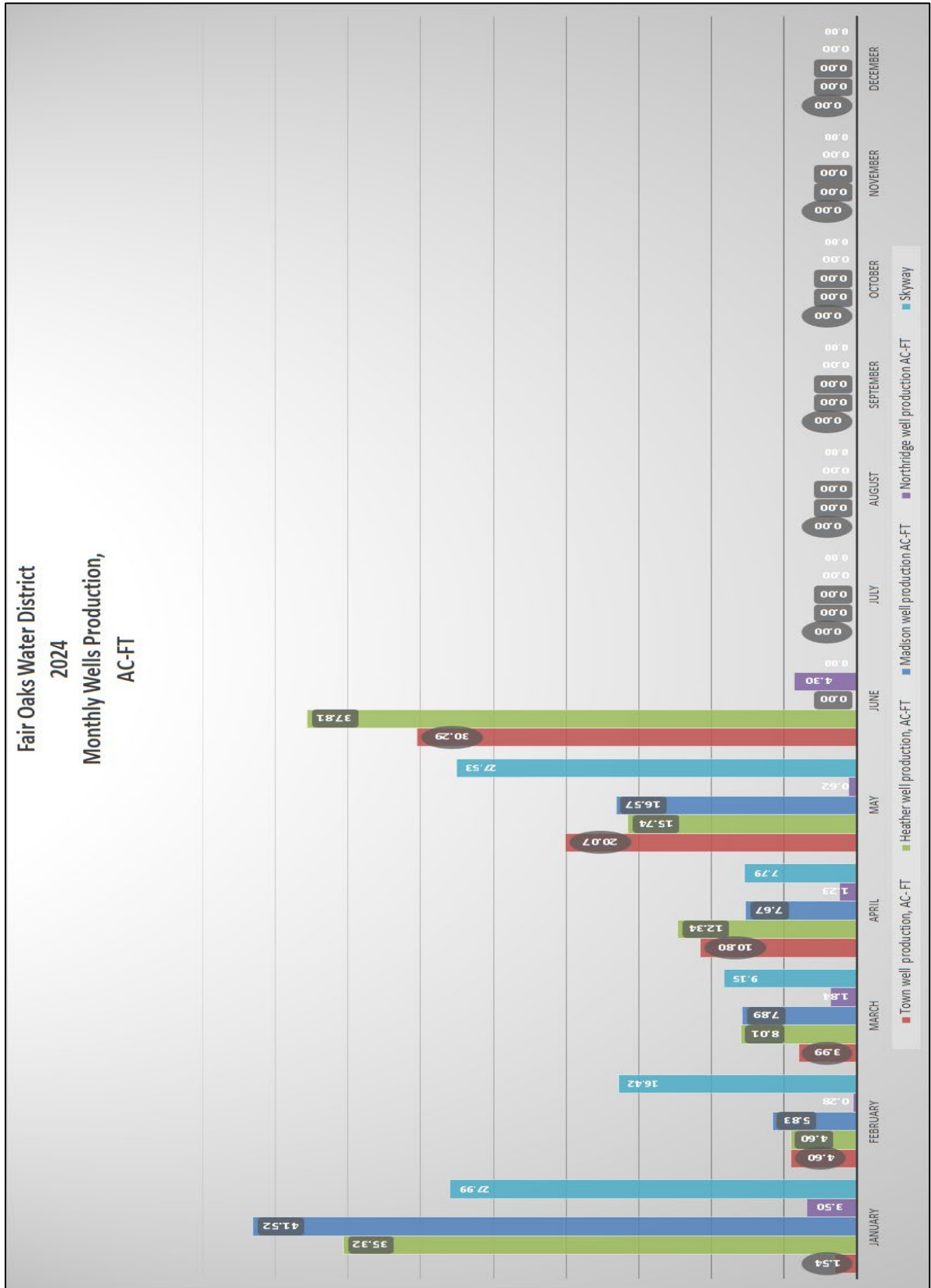


Exhibit D



**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM VI.2**

**Discussion and possible action on the required payment of the employer accrued unfunded liability for pension benefits**

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**AGENDA ITEM VI.2**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray, General Manager  
Date: July 9, 2024  
Subject: Discussion and possible action on the required payment of the employer accrued unfunded liability for pension benefits

---

**Staff Recommendations:**

Authorize payment of \$291,917 to CalPERS for the employer accrued unfunded liability for the fiscal year 2024-2025.

**Discussion:**

Attached are the invoices from CalPERS for the employer required contribution of the unfunded accrued liability starting July 2024. CalPERS billing consists of two components to the employer required contribution, an annual fixed amount of \$301,679 (prepayment amount is \$291,917 [\$288,598 + \$3,319]) and the employer normal cost rate (11.88% of the payroll amount) for the classic members (7.87% of the payroll amount) for PEPRAs members. Prepayment saves FOWD \$9,762 in fiscal year 2024-2025.

At the July 13, 2015 FOWD Board meeting, the Board elected to make annual payments. A payment of \$291,917 needs to be paid by July 31, 2024.

**Policy Implications:**

None.

**Fiscal Impact:**

The District has budgeted for this employer accrued unfunded liability amount in the 2024 Annual Budget.



California Public Employees' Retirement System  
P.O. Box 942715, Sacramento, CA 94229-2715

888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 Fax: (800) 959-6545  
www.calpers.ca.gov

California Public Employees' Retirement System

July 01, 2024

Chi K Ha-Ly  
Fair Oaks Water District  
10326 FAIR OAKS BLVD  
FAIR OAKS, CA 95628-7114

Business Unit:  
CalPERS ID: 7635333358  
Invoice Number: 100000017589031  
Invoice Date: July 01, 2024  
Payment Due Date: July 31, 2024

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2022 Actuarial Valuation for Rate Plan Identifier 26355.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$285.83</td> <td>July 31, 2024</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the <b>Annual Lump Sum Prepayment</b> amount of <b>\$3,319.00</b> to the invoice number above by July 31, 2024 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2022 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://www.mycalpers.ca.gov">www.mycalpers.ca.gov</a></p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$285.83	July 31, 2024	
Amount	Due Date				
\$285.83	July 31, 2024				
<b>Total Due</b>	<b>\$285.83</b>				





Please pay this statement using Electronic Funds Transfer (EFT) debit or Automated Clearing House (ACH) credit method. Please visit [www.mycalpers.ca.gov](http://www.mycalpers.ca.gov) to schedule a debit EFT payment or call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**) for information regarding EFT ACH credit payments. Please allow two banking days prior to the due date for payments to be received at CalPERS on time.

If you need to pay by check or money order, make sure it includes your agency's CalPERS ID, Invoice Number, and is payable to the California Public Employees' Retirement System. Please mail to the following address:

CalPERS  
Financial Reporting & Accounting Services Division  
Cash and Payment Processing Unit  
P.O. Box 942703  
Sacramento, CA 94229-2703

California Public Employees' Retirement System  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

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California Public Employees' Retirement System  
P.O. Box 942715, Sacramento, CA 94229-2715

888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 Fax: (800) 959-6545  
www.calpers.ca.gov

California Public Employees' Retirement System

July 01, 2024

Chi K Ha-Ly  
Fair Oaks Water District  
10326 FAIR OAKS BLVD  
FAIR OAKS, CA 95628-7114

Business Unit:  
CalPERS ID: 7635333358  
Invoice Number: 100000017589021  
Invoice Date: July 01, 2024  
Payment Due Date: July 31, 2024

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2022 Actuarial Valuation for Rate Plan Identifier 475.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table data-bbox="220 957 760 1024"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$24,854.08</td> <td>July 31, 2024</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the <b>Annual Lump Sum Prepayment</b> amount of <b>\$288,598.00</b> to the invoice number above by July 31, 2024 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2022 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://www.mycalpers.ca.gov">www.mycalpers.ca.gov</a></p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$24,854.08	July 31, 2024	
Amount	Due Date				
\$24,854.08	July 31, 2024				
<b>Total Due</b>	<b>\$24,854.08</b>				



Please pay this statement using Electronic Funds Transfer (EFT) debit or Automated Clearing House (ACH) credit method. Please visit [www.mycalpers.ca.gov](http://www.mycalpers.ca.gov) to schedule a debit EFT payment or call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**) for information regarding EFT ACH credit payments. Please allow two banking days prior to the due date for payments to be received at CalPERS on time.

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Sacramento, CA 94229-2703

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Actuarial Office**

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888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | [www.calpers.ca.gov](http://www.calpers.ca.gov)

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July 2023

**Miscellaneous Plan of the Fair Oaks Water District (CalPERS ID: 7635333358)  
Annual Valuation Report as of June 30, 2022**

Dear Employer,

Attached to this letter is the June 30, 2022 actuarial valuation report for the rate plan noted above. **Provided in this report is the determination of the minimum required employer contributions for fiscal year (FY) 2024-25.** In addition, the report contains important information regarding the current financial status of the plan as well as projections and risk measures to aid in planning for the future.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

- Section 1 contains specific information for the plan including the development of the current and projected employer contributions, and
- Section 2 contains the Risk Pool Actuarial Valuation appropriate to the plan as of June 30, 2022.

Section 2 can be found on the CalPERS website ([www.calpers.ca.gov](http://www.calpers.ca.gov)). From the home page, go to "Forms & Publications" and select "View All". In the search box, enter "Risk Pool" and from the results list download the Miscellaneous Risk Pool Actuarial Valuation Report for June 30, 2022.

Actuarial valuations are based on assumptions regarding future plan experience including investment return and payroll growth, eligibility for the types of benefits provided, and longevity among retirees. The CalPERS Board of Administration (board) adopts these assumptions after considering the advice of CalPERS actuarial and investment teams and other professionals. Each actuarial valuation reflects all prior differences between actual and assumed experience and adjusts the contribution requirements as needed. This valuation is based on an investment return assumption of 6.8%, which was adopted by the board in November 2021. Other assumptions used in this report are those recommended in the CalPERS Experience Study and Review of Actuarial Assumptions report from November 2021.

**Required Contributions**

The table below shows the minimum required employer contributions for FY 2024-25 along with estimates of the required contributions for FY 2025-26. Employee contributions other than cost sharing (whether paid by the employer or the employee) are in addition to the results shown below. **The required employer contributions in this report do not reflect any cost sharing arrangement between the agency and the employees.**

Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability
2024-25	11.88%	\$298,249
<i>Projected Results</i>		
2025-26	11.9%	\$353,000



**California Public Employees' Retirement System  
Actuarial Office**

400 Q Street, Sacramento, CA 95811 | Phone: (916) 795-3000 | Fax: (916) 795-2744  
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July 2023

**PEPRA Miscellaneous Plan of the Fair Oaks Water District (CalPERS ID: 7635333358)  
Annual Valuation Report as of June 30, 2022**

Dear Employer,

Attached to this letter is the June 30, 2022 actuarial valuation report for the rate plan noted above. **Provided in this report is the determination of the minimum required employer contributions for fiscal year (FY) 2024-25.** In addition, the report contains important information regarding the current financial status of the plan as well as projections and risk measures to aid in planning for the future.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

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Actuarial valuations are based on assumptions regarding future plan experience including investment return and payroll growth, eligibility for the types of benefits provided, and longevity among retirees. The CalPERS Board of Administration (board) adopts these assumptions after considering the advice of CalPERS actuarial and investment teams and other professionals. Each actuarial valuation reflects all prior differences between actual and assumed experience and adjusts the contribution requirements as needed. This valuation is based on an investment return assumption of 6.8%, which was adopted by the board in November 2021. Other assumptions used in this report are those recommended in the CalPERS Experience Study and Review of Actuarial Assumptions report from November 2021.

**Required Contributions**

The table below shows the minimum required employer contributions and the PEPRA member contribution rate for FY 2024-25 along with estimates of the required contributions for FY 2025-26. Employee contributions other than cost sharing (whether paid by the employer or the employee) are in addition to the results shown below. **The required employer contributions in this report do not reflect any cost sharing arrangement between the agency and the employees.**

Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability	PEPRA Member Contribution Rate
2024-25	7.87%	\$3,430	7.75%
<i>Projected Results</i>			
2025-26	7.9%	\$5,800	TBD



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July 15, 2024

Staff Report Briefing Materials

**AGENDA ITEM VI.3**

**Discussion on Board direction for the development of a  
2025 FOWD Annual Budget**

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**AGENDA ITEM VI.3**

REGULAR Board Meeting on July 15, 2024

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To: Board of Directors  
From: Tom R. Gray  
Date: July 5, 2024  
Subject: Discussion on Board direction for the development of a 2025 FOWD  
Annual Budget

---

**Recommendation:**

Provide general direction to FOWD staff to be used in the development of an annual budget for the 2025 calendar year.

**Discussion:**

It has been FOWD Board procedure to publicly set a schedule for the development of a budget for the upcoming year at the regularly scheduled July Board meeting.

**Policy Implications:**

To Be Determined

**Fiscal Impact:**

To Be Determined

## 2025 Proposed Budget Schedule

July 15, 2024	Staff to provide Board with a suggested timeline for the 2025 Budget Schedule
August 19, 2024	Board to provide staff with the general guidelines/principles on the 2025 Budget at Regular Board Meeting
August 22, 2024	Distribute Request for 2025 Budget Projections to FOWD staff
September 9, 2024	Budget Projections due back from staff
September 16, 2024	Budget Projections due back from the managers
September 23, 2024	Finance Manager to Complete Preliminary Budget Document Compilation
September 25, 2024	Operations Manager, Finance Manager and Technical Services Manager to meet and go over 2025 Draft Budget
September 30, 2024	Meet with General Manager to go over the 2025 Draft Budget
October 21, 2024	Board Meeting to review the 2025 Draft Budget
October 28, 2024	Special Board Meeting to review and discuss possible adoption of the 2025 Proposed Budget

**Note:** Please remember that the Board adopted a rate adjustment for 2023, 2024 and 2025 on November 21, 2022.



## FOWD RATE FACTS

The FOWD increased rates an **ANNUAL AVERAGE of 2.52%** from 2004 to 2024.

Consumer Price Index Inflation **INCREASED 51.2%** from 2004 to 2024.

Unit Cost of Surface Water Purchased from SJWD **INCREASED 312%** from 2004 to 2024.

- An acre foot of water purchased by the FOWD from the SJWD cost \$77.75 in 2004.
- An acre foot of water purchased by the FOWD from the SJWD cost \$320.14 in 2024.

The FOWD **INVESTED OVER 40% OF ALL RATEPAYER REVENUE INTO CAPITAL IMPROVEMENTS** from 2004 to 2024.

The FOWD **OBTAINED OVER \$18M FROM SOURCES OTHER THAN RATEPAYER REVENUE** from 2004-2024.

# Fair Oaks Water District

## Metered Service Charges and Commodity Rates <sup>(1)</sup>

Bi-Monthly Fixed Service Charges				
Meter Size (Inch)	Actual 2022	10% Proposed 2023	10% Proposed 2024	5% Proposed 2025
1	\$ 71.61	\$ 78.77	\$ 86.65	\$ 90.98
1.5	131.24	144.36	158.80	166.74
2	202.71	222.98	245.28	257.54
3	393.32	432.65	475.92	499.72
4	607.87	668.66	735.53	772.31
6	1,203.22	1,323.54	1,455.89	1,528.68
8	1,919.30	2,111.23	2,322.35	2,438.47
10	2,990.76	3,289.84	3,618.82	3,799.76

	2022	2023	2024	2025
Commodity Rate per CCF <sup>(2)</sup>	\$ 0.50	\$ 0.55	\$ 0.61	\$ 0.64

**Shared Metered Services:**

User Category	2022	2023	2024	2025
Shared meter service(s) - multiple parcel community residential domestic <sup>(3)</sup>	\$71.61 per parcel + consumption <sup>(4)</sup>	\$78.77 per parcel + consumption <sup>(4)</sup>	\$86.65 per parcel + consumption <sup>(4)</sup>	\$90.98 per parcel + consumption <sup>(4)</sup>
Shared meter service(s) - multiple parcel offices commercial domestic	Meter service rate <sup>(5)</sup>	Meter service rate <sup>(5)</sup>	Meter service rate <sup>(5)</sup>	Meter service rate <sup>(5)</sup>

- (1) Customers outside the District's service area will pay an additional 50% of the above water rates or as otherwise determined by Fair Oaks Water District.
- (2) One CCF stands for 100 cubic feet. 100 cubic feet is equal to 748 gallons. The commodity rate is invoiced based upon CCFs used.
- (3) Requires separation of common area and irrigation water systems with each irrigation water service billed based on meter size plus consumption.
- (4) Consumption measured by a master meter with one responsible party in billing for the master meter.
- (5) Each connection will be billed a fixed service charge based on meter size plus consumption with one responsible party in billing for the account.

Approved on November 21, 2022

## 2023 FOWD Budget Proposition 218 Schedule

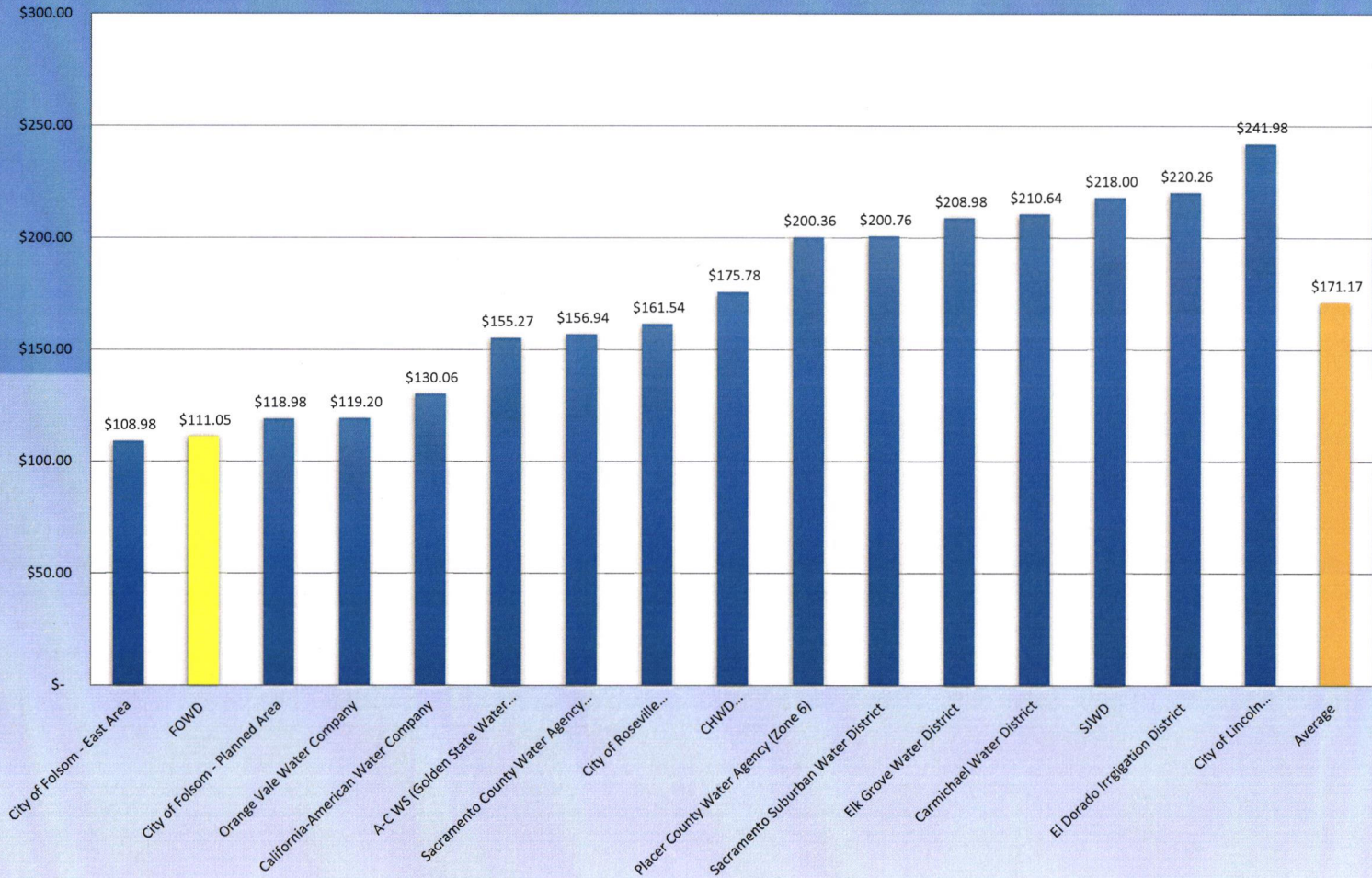
(May 2022)

**Prop 218 Procedures:**

- Agency proposing new or increased fee must mail notice to the recorded owners of the parcels on which the fee would be imposed at least 45 days before a public hearing.
- The notice must state the amount of the fee, the basis upon which the fee amount was calculated, the reason for the fee – along with the date, time, and location of the hearing.
- If written protests are submitted by a majority of the property owners (one parcel, one vote) the public agency may not impose the fee.
- The California Environmental Quality Act does not apply to a proposed FOWD rate adjustment.

Date	Description
<b>May 2022</b>	Staff to provide the Board Budget Committee the Proposed 2023 Budget and Rate / Prop 218 Schedule
<b>June 2022</b>	Staff to work on the 2023-2027 Budget Proforma
<b>July 2022</b>	Managers to meet and go over Budget and Rate Information
<b>August 30, 2022</b>	Special Board Meeting Detailed discussion of the 2023 Annual Budget including rate increase
<b>September 19, 2022</b>	FOWD Draft Notice for Public Hearing for Board public review
<b>September 20, 2022</b>	Public Hearing Notice Letter to Legal for Review
<b>September 22-Oct 5, 2022</b>	<b>FOWD Notice of Public Hearing (45 days prior to Public Hearing)</b> -To be mailed to ALL FOWD customers -To be posted on FOWD’s website -To be posted at FOWD’s office -To be posted at the Fair Oaks library
<b>October 17, 2022</b>	<b>FOWD Public Workshop on water rates</b>
<b>November 21, 2022</b>	<b>FOWD Rate Increase Public Hearing</b>

**2024 Bi-monthly Metered  
Charges for 1-inch Services  
Based on 40 CCF for 2 Months Period**



**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM VII.4**

**August 3, 2024 / Harvest Day / Fair Oaks Park**



## 2025 GARDENING GUIDE & CALENDAR

### PASSIONATE ABOUT GARDENING



A month-by-month reminder to keep your garden lovely and healthy!

The award winning Gardening Guide and Calendar: Providing gardening insight and inspiration to the Sacramento region since 2004.

Happy days ahead in your garden!

- ~ Featuring pollinators, plants and more
- ~ Monthly garden tips
- ~ UC resources

Sales begin August 3rd!

 [sacmg.ucanr.edu](http://sacmg.ucanr.edu)



## "Advice to Grow By...Ask Us!"

UC Master Gardeners of Sacramento County



[sacmg.ucanr.edu](http://sacmg.ucanr.edu)



[facebook.com/sacmg](https://facebook.com/sacmg)



[youtube.com/channel/UCIm9vPOH\\_UWg0Lwlp5vVNQ](https://youtube.com/channel/UCIm9vPOH_UWg0Lwlp5vVNQ)



### FAIR OAKS HORTICULTURE CENTER

11549 FAIR OAKS BLVD, FAIR OAKS CA 95628

Water-Efficient Landscape is open during normal park hours

UCCE Administration Offices  
4145 Branch Center Road,  
Sacramento, CA 95827



(916) 876-5338 Gardening Advice  
(916) 875-6913 Event & General Info

### UC Master Gardeners Mission Statement

To extend research based knowledge and information on home horticulture, pest management, and sustainable landscape practices to the residents of California

# HARVEST DAY

# 2024



## Saturday, August 3rd

8 a.m. ~ 2 p.m.

Fair Oaks Horticulture Center  
Fair Oaks Park

SPEAKERS

DEMONSTRATIONS

VENDORS EDUCATION TABLES

ORCHARD HERBS VINEYARDS

BERRIES VEGETABLES COMPOST

WATER-EFFICIENT LANDSCAPES

COMMUNITY GARDEN

FOOD TRUCKS

2025 GARDENING GUIDE  
& CALENDAR SALES



UC Master Gardeners  
of Sacramento County

# EXPERIENCE, IMAGINE, LEARN AND HAVE FUN!

With THANKS to  
Fair Oaks Recreation & Park District  
and our Sponsors

## SPEAKERS

# KEVIN MARINI

8:30 - 9:15 a.m.

Community Education Specialist:  
Home Horticulture and Defensible Space  
UCCE Placer and Nevada Counties

**Nurturing Soils and Bagged  
Mixes for Better Plants**

# ED LAIVO

9:45 - 10:30 a.m.

Fruit tree specialist, Ed Able Solutions

**Container Grown Fruit Trees:  
Pros and Cons**

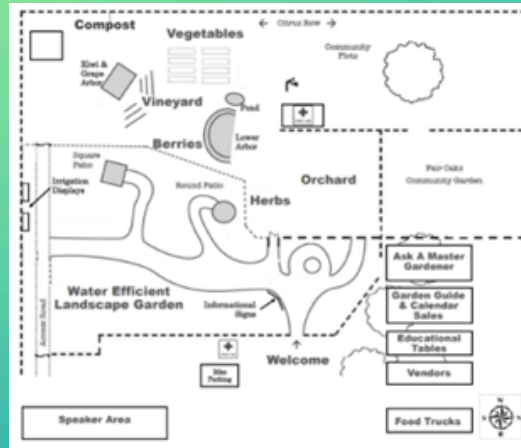
# GREG GAYTON

11:00 - 11:45 a.m.

Marketing and Community Outreach  
Green Acres Nursery & Supply  
**Plants that Grow Well in Zone 9B**

Plus 15-minute "mini" talks  
through-out the garden

Ask questions of Master Gardeners  
Visit with local horticulture-related  
community organizations  
Shop garden specialty merchants  
Picnic at food vendors  
Bring your camera for photo ops



~ Ample bike parking  
~ Cash & checks for  
Master Gardener Sales



## SPEAKERS TENT SPONSORS



## HARVEST GOLD SPONSORS



Sacramento Valley  
Urban Forests Council



EMERALD POINTE  
AT STANFORD RANCH



DEPARTMENT OF WATER RESOURCES



## GREEN THUMB SPONSORS

Blaine K. Johnson Financial  
and Insurance Services  
Brodeur Landscapes  
Dave Wilson Nursery  
E.B. Stone & Son  
Fair Oaks Water District  
Hunter Industries  
LeafFilter Gutter Protection  
Sacramento County Department  
of Waste Mgmt. & Recycling  
SavATree  
Sutter Health  
Visit Sacramento  
Wild Birds & Gardens



**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM VIII.2**

**Regional Water Authority (RWA)**





**REGIONAL WATER AUTHORITY  
MEETING OF THE BOARD OF DIRECTORS**

**Thursday, July 11, 2024 at 9:00 a.m.**

**Carmichael Water District  
7837 Fair Oaks Boulevard  
Carmichael, CA 95608  
(916) 967-7692**

**IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:**

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting

<https://us06web.zoom.us/j/89073814270>

Meeting ID: 890 7381 4270

Dial by your location

+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

**If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198**

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

## AGENDA

**1. CALL TO ORDER AND ROLL CALL**

**2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

**3. CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Board Members may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of May 16, 2024, RWA Board Meeting

**Recommended Action: Approve Consent Calendar items as presented**

**4. APPROVE DEPARTMENT OF WATER RESOURCES WATERSHED RESILIENCE PILOT PROJECT GRANT AGREEMENT**

Presenter: Trevor Joseph, Manager of Technical Services

**Action: Approve the Department of Water Resources Watershed Resilience Pilot Project Grant Agreement and authorize the Executive Director to sign the agreement**

**5. APPROVE PROFESSIONAL SERVICES AGREEMENT WITH JACOBS ENGINEERING GROUP INC.**

Presenter: Trevor Joseph, Manager of Technical Services

**Action: Approve a professional services agreement in the amount of \$1,719,675 with Jacobs Engineering Group Inc. and authorize the Executive Director to sign the agreement**

**6. INFORMATION: SACRAMENTO REGIONAL WATER BANK UPDATE**

Presenter: Trevor Joseph, Manager of Technical Services

**7. OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS**

**8. CLOSED SESSION**

8.1 Closed session regarding labor negotiations (Gov. Code, § 54957.6)

Agency Representative: RWA Chair and Vice Chair

Unrepresented Employee: Executive Director

**9. RETURN TO OPEN SESSION – ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION**

**10. REVISIONS TO POLICY 400.2 (EMPLOYEE COMPENSATION POLICY)**

Presenter: Brett Ewart, Chair

**Action: Adopt Resolution 2024-04 and Approve Revisions to Policy 400.2 (Employee Compensation Policy). Waive section 2 of the policy for Fiscal Year 2024/2025 and apply a COLA of 1.9% beginning with the first full pay period of July.**

**11. EXECUTIVE DIRECTOR'S REPORT**

**12. DIRECTORS' COMMENTS**

**ADJOURNMENT**

**Next RWA Board of Director's Meeting:**

September 12, 2024, 9:00 a.m. location to TBD. The location is subject to change.

**Next RWA Executive Committee Meeting:**

July 23, 2024 - Cancelled

August 27, 2024, 1:30 p.m. at the RWA Office, 2295 Gateway Oaks, Suite 100  
Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on July 3, 2024

*Ashley Flores*

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Ashley Flores, CMC  
Clerk of the Board

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM X.1**

**Maintenance Work Report**

# FAIR OAKS WATER DISTRICT

## GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS JULY 15, 2024 REGULAR MEETING

SUBJECT: 2024 METERED WATER ANALYSIS  
 STATUS: Information Item  
 REPORT AS OF: June 30, 2024

Parcel Count - by water service connection status				
Connected	Shared Meter Residential	Shared Meter Offices Commercial	Not Yet Connected Vacant	Total
13,689	474	72	356	14,591

Service Count - by service type					
	Active	Disconnected		Total	
		Maintenance	Collection	No Meter	Meter
Single Family	12,839	146	8	0	12,993
Multi Family	620	3	0	0	623
Commercial	293	11	1	0	305
Industrial	0	0	0	0	0
Institutional	90	9	0	2	97
Irrigation	223	32	4	0	259
Fire	99	2	0	101	0
Subtotal				103	14,277
<b>Total</b>	<b>14,164</b>	<b>203</b>	<b>13</b>		<b>14,380</b>

Service Count - by meter size										
	1"	1.5"	2"	3"	4"	6"	8"	10"	Total	
Metered	13,324	604	303	13	17	9	4	3	14,277	
Not Metered	2	0	1	0	35	41	23	1	103	

2024 Water Supply - units of production: acre-feet (AF)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
SW	237.54	291.39	368.35	485.21	832.29	1,155.76							3,370.54
GW	109.87	31.73	30.87	39.83	80.53	94.19							387.02
CWD	0.00	0.00	0.00	0.00	0.00	0.00							0.00
<b>Total</b>	<b>347.41</b>	<b>323.12</b>	<b>399.22</b>	<b>525.04</b>	<b>912.82</b>	<b>1,249.95</b>	0.00	0.00	0.00	0.00	0.00	0.00	3,757.56

Groundwater Supply - percentage (%)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	32%	10%	8%	8%	9%	8%							10%

Drought Reduction By Volume - acre-feet (AF)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	347.41	323.12	399.22	525.04	912.82	1,249.95							3,757.56
2013	401.21	428.28	661.68	839.24	1,340.13	1,495.23							5,165.77
%	13.41	24.55	39.67	37.44	31.89	16.40							27.26

Residential Water Use - residential gallons per-capita per day (R-GCPD) <sup>1</sup>													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2024	76	75	87	118	199	281							139

<sup>1</sup> Based on population of 36,226 and 75% of Water Supply used for Residential



**FAIR OAKS**  
WATER DISTRICT

# Monthly Maintenance Work Report

Date	Address	Type
<b>AMR Replacements</b>	<b>Monthly Total</b>	<b>79</b>
		<b>AMR / R900i #</b>
6/4/2024	8856 BRITLAND WAY	1577292182
6/4/2024	8729 JONNIE WAY	1579830824
6/4/2024	8760 MOHAWK WAY	1579852988
6/4/2024	8737 MOHAWK WAY	1579775922
6/4/2024	8700 MOHAWK WAY	1579861560
6/4/2024	4633 KENNETH AVE	1579080980
6/4/2024	4633 KENNETH AVE	1579082062
6/5/2024	9172 MADISON GREENS LN	1579847528
6/5/2024	9118 MADISON GREENS LN	1578376582
6/5/2024	9118 MADISON GREENS LN	1578376966
6/5/2024	8951 BARRHILL WAY	1578384962
6/5/2024	4610 OAK GLEN WAY	1578377312
6/5/2024	8449 HIDDEN VALLEY CIR	1577328496
6/5/2024	8536 WILLINGS WAY	1578377318
6/6/2024	8533 EMPEROR DR	1576490644
6/6/2024	4271 GREENVALE RD	1576484516
6/10/2024	9104 GREEN OAK CT	1579853104
6/11/2024	4540 CAHUENGO CT	1579855316
6/12/2024	9110 YELLOW FLOWER PL	1579847772
6/13/2024	8842 WINDING WAY	1579249846
6/13/2024	9079 LEATHAM AVE	1579847572
6/13/2024	4241 CURRAGH OAKS LN	1579847550
6/13/2024	4318 VISTA DE LAGO WAY	1579848884
6/13/2024	9029 BIPLANE WAY	1579828556
6/13/2024	5120 OLEAN ST	1579775928
6/13/2024	9024 LEEDY LN	1577320566
6/13/2024	8918 PHOENIX AVE	1577287480
6/13/2024	9234 PERSHING AVE	1579855480
6/14/2024	5030 OLEAN ST	1579820608
6/14/2024	8956 BEDFORD AVE	1579772356
6/14/2024	8929 BEDFORD AVE	1579255276

Date	Address	Type
6/14/2024	8945 CLIFFSIDE LN	1578630192
6/14/2024	8808/8810 N. WINDING WAY	1578377316
6/14/2024	8775 SHARMEAD WAY	1579848590
6/14/2024	5225 ALTITUDE CT	1579854014
6/14/2024	9100 GREEN OAK CT	1579862966
6/14/2024	4455 LAS ENCINITAS DR	1579854018
6/17/2024	8769 BLUFF LN	1577273908
6/17/2024	8903 BLUFF LN	1577326844
6/17/2024	8751 CURRAGH DOWNS DR	1578375710
6/18/2024	8860 BLUFF LN	1579851432
6/18/2024	4101 THISTLEDOWN DR	1578363342
6/18/2024	8760 CURRAGH DOWNS DR	1576460224
6/18/2024	8875 BLUFF LN	1577295088
6/19/2024	8931 LA SERENA DR	1579781000
6/19/2024	8413 RUGGLES CT	1579847628
6/19/2024	4030 RIVA RIDGE DR	1574610976
6/19/2024	9220 LA SERENA DR	1579824968
6/20/2024	9738 GOLDEN DR	1579847564
6/20/2024	5144 MISSISSIPPI BAR DR	1579826726
6/20/2024	9553 WINTERBROOK WAY	1579847392
6/20/2024	9365 WINDING OAK DR	1579826158
6/20/2024	9232 OUTPOST CT	1579834062
6/20/2024	5319 MARKWOOD LN	1577292168
6/20/2024	9337 CALTROP CT	1579853896
6/28/2024	4541 OLIVEGATE DR	1579854642
6/28/2024	8060-8094 VIA DE PALMAS LN	1577273914
6/28/2024	5750 HAZEL AVE	1579841376
6/28/2024	4940 GASTMAN WAY	1577333404
6/28/2024	5239 RIDGEVINE WAY	1579852372
6/28/2024	4762 AMELIA DR	1579827478
6/28/2024	7209 ZELINDA DR	1579850936
6/28/2024	4401 PLANTATION DR	1579775930
6/28/2024	8016 SUNSET AVE	1577275940
6/28/2024	5026 PRIMROSE DR	1577326922
6/28/2024	8832 SUNSET AVE	1577266962
6/28/2024	8904 PERSHING AVE	1577266972
6/28/2024	4851 GASTMAN WAY	1577326842
6/28/2024	4941 VIR MAR ST	1579848314

Date	Address	Type
6/28/2024	8921 MADISON AVE	1576298024
6/28/2024	4817/4819 SUNCREST WAY	1579772344
6/28/2024	4802 KENTUCKY LN	1579771822
6/28/2024	7735 BAHAMA CT	1579775932
6/28/2024	5309-5345 SUNRISE BLVD	1576256484
6/28/2024	7333 ROBIN RD	1579854734
6/28/2024	7350 PHEASANT RD	1579850944
6/28/2024	5180 RIDGEVINE WAY	1579783266
6/28/2024	4800 TRONA WAY	1579824988
6/28/2024	9050 SUNSET AVE	1577307970

1" Meter Install	Monthly Total	32	Meter #
6/4/2024	4633 KENNETH AVE		70449048
6/4/2024	4633 KENNETH AVE		70450509
6/18/2024	4808 KITTY HAWK ST		15230430
6/18/2024	4806 SKYWAY DR		17201766
6/18/2024	4930 KITTY HAWK ST		17201767
6/19/2024	5245 TUCSON CIR		17201744
6/19/2024	5241 TUCSON CIR		17201745
6/19/2024	5224 SIMONE PL		17201747
6/19/2024	5241 SIMONE PL		17201752
6/19/2024	5200 WAGON WAY		17201753
6/19/2024	5252 TUCSON CIR		17201754
6/19/2024	4931 SKYWAY DR		17201755
6/19/2024	8905 BEDFORD AVE		17201760
6/19/2024	8908 RAMSTAD AVE		17201761
6/19/2024	8909 BEDFORD AVE		17201762
6/19/2024	8904 RAMSTAD AVE		17201763
6/19/2024	5248 TUCSON CIR		17201764
6/24/2024	8946 PHOENIX AVE		17201746
6/24/2024	8910 VINCENT AVE		17201756
6/24/2024	4616 ILLINOIS AVE		17201758
6/24/2024	8918 MADISON AVE		17201765
6/24/2024	8950 PHOENIX AVE		17201772
6/24/2024	8934 PHOENIX AVE		17201775
6/26/2024	4325 KENTWOOD LN		17201740
6/26/2024	4324 KENTWOOD LN		17201741
6/26/2024	8825 CHANDEAUX LN		17201742



Date	Address	Type
6/26/2024	4319 KENTWOOD LN	17201743
6/26/2024	4313 KENTWOOD LN	17201757
6/26/2024	4306 KENTWOOD LN	17201759
6/26/2024	8809 CHANDEAUX LN	17201771
6/26/2024	4318 KENTWOOD LN	17201773
6/26/2024	4307 KENTWOOD LN	17201774

Leaks	Monthly Total	6	Detail
6/11/2024	4270 NIBLICK WAY		1" COPPER SVC
6/11/2024	5200 RAVINE VIEW LN		1"COPPER SVC
6/12/2024	8231 OAHU DR		1" COPPER SVC
6/18/2024	7444 WISAM CT		1" POLY SVC
6/18/2024	8000 WITHROW CT		1" COPPER SVC
6/20/2024	5315 TALL OAK LN		1" COPPER SVC

Distribution Repairs	Monthly Total	4	Detail
6/12/2024	5200 RAVINE VIEW LN		SERVICE LEAK REPAIR
6/13/2024	4270 NIBLICK WAY		SERVICE LEAK REPAIR
6/13/2024	5801 CHESTNUT AVE		T-MAIN LEAK REPAIR
6/24/2024	8000 WITHROW CT		SERVICE LEAK REPAIR

System Upgrades	Monthly Total	2	Detail
6/18/2024	8231 OAHU WAY		1" SERVICE UPGRADE
6/25/2024	7444 WISAM CT		1" SERVICE UPGRADE

Routine System Maintenance	Year to Date
WATER MAIN VALVES MAINTAINED YTD	445
FIRE HYDRANTS MAINTAINED YTD	35

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM X.2**

**Capital Projects Status Report**

**FAIR OAKS WATER DISTRICT**  
**CAPITAL PROJECTS STATUS UPDATE: June 30, 2024**

Project Description	2024 Year-to-Date								Total Project				Project Status Comments	
	2024 Approved Budget	Budget Transfers	2023 C/F**	Adjusted Budget Amount	Year-to-Date-Expenses	Remaining Funds	YTD Percent \$ Expended	Percent Completed	Total Budget/Fund to Date	Total Expenses to Date	Total Project Remaining Fund	Total Project Percent \$ Expended		Prior Years Expenses (WIP Projects)
1 New York Well Design (C24WTNYWD)	\$ -	\$ -	\$ 23,404	\$ 23,404	\$ 174.11	\$ 23,230	1%	96%	\$ 365,546	\$ 342,316	\$ 23,230	94%	\$ 342,142	Design plans are nearing finalization.
2 New York Well Drilling & Equipment (C24WTNYWDE)	2,940,000	-	-	2,940,000	11,279.94	2,928,720	0%	50%	3,855,744	927,024	2,928,720	24%	915,744	Delivery now reported by supplier Trillium to be in January 2025.
3 Skyway Drilling & Equipment (C24WTSDE)	-	-	341,966	341,966	326,409.52	15,557	95%	85%	2,762,903	2,747,346	15,557	99%	2,420,936	The project is complete. Work left to be done involves paperwork for the grant.
4 Northridge Well Replacement - Design (C24WTNWDRD)	450,000	-	-	450,000	2,036.40	447,964	0%	0%	450,000	2,036	447,964	0%	-	Design is underway.
5 Northridge Well Replacement - Equipping (C24WTNWRE)	1,450,000	-	-	1,450,000	-	1,450,000	0%	0%	1,450,000	-	1,450,000	0%	-	
6 Gum Ranch Tank Site (C24WTGRTS)	214,000	-	56,335	270,335	471.01	269,864	0%	14%	317,700	47,836	269,864	15%	47,365	
<b>Subtotal Wells &amp; Tanks</b>	<b>\$ 5,054,000</b>	<b>\$ -</b>	<b>\$ 421,705</b>	<b>\$ 5,475,705</b>	<b>\$ 340,370.98</b>	<b>\$ 5,135,334</b>			<b>\$ 9,201,892</b>	<b>\$ 4,066,558</b>	<b>\$ 5,135,334</b>		<b>\$ 3,726,187</b>	
7 Hydrant Upgrades (C24TDHU)	\$ 250,000	\$ -	\$ 3,200	\$ 253,200	\$ 148,282.00	\$ 104,918	59%	50%	\$ 253,200	\$ 148,282	\$ 104,918	59%	\$ -	
8 New Hydrants (C24TDNH)	80,000	-	-	80,000	18,915.33	61,085	24%	15%	80,000	18,915	61,085	24%	-	
9 Minor Main Upgrades (C24TDMU)	75,000	-	-	75,000	13,773.18	61,227	18%	6%	75,000	13,773	61,227	18%	-	
10 Services Upgrade (C24TDSU)	538,200	-	-	538,200	208,454.24	329,746	39%	50%	538,200	208,454	329,746	50%	-	
11 Developer's Paid - Service Installation and Main Line Projects*	59,100	-	112,558	171,658	15,480.41	156,178	9%	7%	241,302	85,124	156,178	35%	69,644	Updated to include Prior Year Funds for WIP Projects in the Total Budget/Fund to Date.
12 Replacement of Four Distribution Sampling Stations (C24TDSS)	20,000	-	-	20,000	2,235.23	17,765	11%	0%	20,000	2,235	17,765	11%	-	
<b>Subtotal</b>	<b>\$ 1,022,300</b>	<b>\$ -</b>	<b>\$ 115,758</b>	<b>\$ 1,138,058</b>	<b>\$ 407,140.39</b>	<b>\$ 730,918</b>			<b>\$ 1,207,702</b>	<b>\$ 476,784</b>	<b>\$ 730,918</b>		<b>\$ 69,644</b>	
13 Hazel Ave. Widening Project Phase III (C24TD255)	\$ -	\$ -	\$ 1,976	\$ 1,976	\$ -	\$ 1,976	0%	100%	\$ 1,481,632	\$ 1,479,656	\$ 1,976	100%	\$ 1,479,656	Complete.
14 ARV's and Blow-offs (C24TDARV)	50,000	-	-	50,000	7,093.28	42,907	14%	10%	50,000	7,093	42,907	14%	-	
15 Replace 12" Steel Main New York Ave. (C24TDNYASW)	2,132,000	-	-	2,132,000	7,928.03	2,124,072	0%	5%	2,376,800	252,728	2,124,072	11%	244,800	Contractor has been selected.
16 T-Main Replacement Phase I (Skyway Dr. to Hazel) (C24TDSH)	145,000	-	-	145,000	92.35	144,908	0%	0%	145,000	92	144,908	0%	-	
17 County Overlay Project- Madison, Kenneth to McKay (C24TDHAKM)	100,000	-	-	100,000	-	100,000	0%	0%	100,000	-	100,000	0%	-	Sacramento County DOT reported this portion of their project is being moved to the spring of 2026.
18 Greenvale Improvements (C24TDGI)	55,000	-	-	55,000	-	55,000	0%	0%	55,000	-	55,000	0%	-	
19 Riverfront Lane Service Upgrade (C24TDRFL)	90,900	-	-	90,900	1,117.09	89,783	1%	8%	100,001	10,218	89,783	10%	9,101	Easements and exhibits have been drafted for review and resident's signatures. Staff reviewing options for main replacement.
<b>Subtotal</b>	<b>\$ 2,572,900</b>	<b>\$ -</b>	<b>\$ 1,976</b>	<b>\$ 2,574,876</b>	<b>\$ 16,231</b>	<b>\$ 2,558,645</b>			<b>\$ 4,308,433</b>	<b>\$ 1,749,788</b>	<b>\$ 2,558,645</b>		<b>\$ 1,733,557</b>	
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM</b>	<b>\$ 8,649,200</b>	<b>\$ -</b>	<b>\$ 539,439</b>	<b>\$ 9,188,639</b>	<b>\$ 763,742.12</b>	<b>\$ 8,424,897</b>			<b>\$ 14,718,027</b>	<b>\$ 6,293,130</b>	<b>\$ 8,424,897</b>		<b>\$ 5,529,388</b>	
20 AMR Replacement (M24MMAMR)	\$ 250,000	\$ -	\$ 39,650	\$ 289,650	\$ 83,523.01	\$ 206,127	29%	50%	\$ 289,650	\$ 83,523	\$ 206,127	40%	-	On-going.
21 Large Meter Replacement (M24MMLMR)	25,000	-	-	25,000	-	25,000	0%	0%	25,000	-	25,000	0%	-	
22 Meter Replacement (M24MMMR)	140,000	-	28,959	168,959	49,244.39	119,714	29%	30%	168,959	49,244	119,714	29%	-	On-going.
23 Meter Installation - Residential (M24MMRES)	5,000	-	-	5,000	181.72	4,818	4%	5%	5,000	182	4,818	4%	-	On-going.
<b>METER MAINTENANCE PROGRAM</b>	<b>\$ 420,000</b>	<b>\$ -</b>	<b>\$ 68,609</b>	<b>\$ 488,609</b>	<b>\$ 132,949.12</b>	<b>\$ 355,659</b>			<b>\$ 488,609</b>	<b>\$ 132,949</b>	<b>\$ 355,659</b>		<b>\$ -</b>	
24 10317 Corporate Yard Project (A24BUMQDC)	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 86,390.13	\$ 113,610	43%	35%	\$ 394,500	\$ 280,890	\$ 113,610	71%	\$ 194,500	G/A has submitted plans to Sacramento County. FOWD is paying County review fees as they are being received.
25 10326 Admin. Building (A24BUNB)	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	0%	0%	\$ 5,000	\$ -	\$ 5,000	0%	-	
<b>GRAND TOTAL</b>	<b>\$ 9,274,200</b>	<b>\$ -</b>	<b>\$ 608,048</b>	<b>\$ 9,882,248</b>	<b>\$ 983,081.37</b>	<b>\$ 8,899,166</b>			<b>\$ 15,606,135</b>	<b>\$ 6,706,969</b>	<b>\$ 8,899,166</b>		<b>\$ 5,723,888</b>	

\*New Business development pays for services rendered (this item is a pass through).  
 \*\*2023 Carryforward funding approved by the Board on January 16, 2024 and March 18, 2024 Regular Board Meetings.  
 \*\*\*New York Well 12-inch Replacement Project includes both North and South of Main.

**July 15, 2024**

**Staff Report Briefing Materials**

**AGENDA ITEM X.3**

**Authorizations of Additional Funding**



**GENERAL MANAGER'S REPORT**  
**July 15, 2024 REGULAR BOARD MEETING**  
*Report as of June 30, 2024*

**X.3 Authorizations of Additional Funding**

**Accounting for 2024 Contingency Fund**  
**Project No. E24CONT**

<u>Date</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Amount Transferred</u>	<u>Ending Balance</u>
1/1/2024	Beginning Balance	\$ 200,000.00	\$ -	\$ 200,000.00
1/16/2024	SWRCB - Water System Fees	200,000.00	(500.00)	199,500.00
1/16/2024	Deferred Compensation	199,500.00	(4,250.00)	195,250.00
3/18/2024	Hazel Avenue Project #2004	195,250.00	(29,616.00)	165,634.00
3/18/2024	Gum Ranch Unit 2 Project #1607	165,634.00	(41,969.00)	123,665.00
<b>Total from Contingency</b>			<b>\$ (76,335.00)</b>	

**Funds Drawn from Reserves**

Transmission Main Break at the Corner of Pershing Ave. and Chestnut Ave.	\$ 325,000.00
<b>Total from Reserves</b>	<b>\$ 325,000.00</b>

<b>Total Authorizations of Additional Funding</b>	<b>\$ 401,335.00</b>
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**July 15, 2024**  
**Staff Report Briefing Materials**  
**AGENDA ITEM X.5**  
**Claims Against District**

# FAIR OAKS WATER DISTRICT

## GENERAL MANAGER'S REPORT TO BOARD OF DIRECTORS JULY 15, 2024 REGULAR MEETING

SUBJECT: Processing of Claims  
 STATUS: Information Item  
 REPORT AS OF: June 30, 2024

### DISTRICT CLAIMS RECEIVED

Claim #	Date Claim Received	Type of Claim	Claim Amount	JPIA Contacted ?	Claim Status	Settlement Amount
24-01	6/14/2024	Property	TBD	Yes	Under Review	TBD